



## CENTRAL CONSOLIDATED SCHOOL DISTRICT

District Administration Complex  
P.O. Box 1199, Highway 64, Old High School Road  
Shiprock, New Mexico 87420  
Telephone: (505) 368-4984 Fax (505) 368-5232

### School Activity Facility Use Application for Before / After Hours

Any school activity held before / after school hours will need an approved "Facility Use Application" on file two weeks (10 working days) before the scheduled event. All Facility Use Applications, approved by the building administrator, submit to the Facility Use Coordinator at the Central Consolidated School District Administrative Complex.

Today's Date: \_\_\_\_\_

Name of CCSD Employee/Sponsor: \_\_\_\_\_

Type of Event: \_\_\_\_\_ Date Requested: \_\_\_\_\_

Facility Being Requested: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Event Start Time: \_\_\_\_\_ Event End Time: \_\_\_\_\_

Will you charge admission? Yes  No  How much? \$ \_\_\_\_\_

I understand that as the event sponsor I will be held responsible for the cleanup of the facility being used.

Sponsor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The user of the facility or the field will be responsible for the supervision, welfare, and conduct of the individuals attending the game or other function. The user (s) of the facility is strongly urged by the school district to use all energy (gas, electricity, etc.) efficiently and with restraint to help prevent further depletion of the natural resources.

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\_\_\_\_\_  
Building Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Facility Use Coordinator

\_\_\_\_\_  
Date