

CONSTRUCTION DEPARTMENT

- **PSFA Security System Projects, Phase I is in progress. The following Schools were awarded safety improvements:**

- 1. Eva B Stokely Elementary**
- 2. Kirtland Elementary**
- 3. Kirtland Middle School**
- 4. Nizhoni Elementary**
- 5. Ojo Elementary**
- 6. Tse Bit Ai Middle School**

Work to included: Intercom – Door Replacement – Window Replacement – Radios – Access Control System – Camera Monitoring System – Secure Vestibule – Perimeter Fencing

Listed schools will receive some, but not all, of the work.

- **PSFA Security Projects, Phase II will be starting soon. The following Schools awarded safety projects include:**
 1. **Eva B Stokely Elementary**
 2. **Kirtland Central High School**
 3. **Kirtland Early Childhood Center**
 4. **Mesa Elementary**
 5. **Newcomb High School**
 6. **Shiprock High School**
 7. **Newcomb Middle School**

Work to included: Intercom – Door Replacement – Window Replacement – Radios – Access Control System – Camera Monitoring System – Secure Vestibule – Perimeter Fencing – Parking Lot Lighting – Safety Film on Glazing

Listed schools will receive some, but not all, of the work.

- **Eva B Stokely Elementary**
The teacher parking lot was paved with funding assistance from New Mexico DOT
- **Ojo Elementary**
Received security cameras and lighting improvements
The gravel walking path from nearby neighborhood was cleared of weeds and debris and new gravel laid down for students to walk to school
- **\$25,000 Capital Outlay Project** was recently re-appropriated for Newcomb Skyhawk Gym sidewalk improvements. This project will proceed in 2020-2021
- **Kirtland High School** football field had new turf installed during the summer of 2019
- **Shiprock High School** football field received a facelift of gravel and rock to help with the mud. Goal posts were re-painted yellow
- **Major flooring projects** include Shiprock High library and TBA library. Other schools have received new flooring, classroom carpet, and paint

- **Basketball gym floors were refinished at Bronco Arena, The Pit, and Skyhawk Gym**
- **Maintenance Department heavy equipment has been serviced, repaired, and is now on a Preventative Maintenance schedule**

MAINTENANCE DEPARTMENT

- **Compressor and/or Condenser replacement –**
 1. **Ojo Elementary**
 2. **Kirtland Early Childcare Center**
 3. **Judy Nelson Elementary**
 4. **Newcomb Skyhawk Gym**
- **Numerous schools have received new carpet or VCT flooring and paint in classrooms or community use areas. Major flooring projects include Shiprock High library, TBA library, Shiprock High Band Room and TBA Band Room.**
- **SY2018-19 WOs – As of 02.13.19, 7310 Work Orders have been issued / 6467 Work Orders are completed. We service 1,692,931 sq ft of buildings .**

- **PSFA state ranking, based on FMAR is 80.9%**
- **New Mexico State Fire Marshall visited and inspected all CCSD schools recently and we are in compliance with the safe school requirements.**
- **New equipment purchased: Sewer Machine – Bulb Eater – Uniforms – Brush Hog Attachment – Trailers – Concrete Saw – Welder - Generator**
- **Trainings**
 1. **OSHA 10 for all maintenance employees**
 2. **HVAC tech attended Boiler recertification training**
 3. **2 employees attended Playground safety and inspection training**
 4. **Electrician tech completed electrical recertification**
 5. **Employee completed Pesticide training recertification**
 6. **Asbestos workers have recertified in asbestos inspection**
- **Other accomplishments – working better as a team and relying on each others' expertise. During recent cold weather, we had several water line breaks. Everyone helped to get them repaired and have schools operational.**

GROUNDS DEPARTMENT

- **Manage 495 acres of playground and ballfields**
- **New equipment purchases: ATV Boom Sprayer – 60” Rotary Cutter – Skid Sprayer – Ballfield Drag**
- **High Schools Football artificial turf – vacuumed, cleaned, and fluffed**
- **Judy Nelson Elementary baseball field currently under construction with new sprinkler system and grass**

CUSTODIAL DEPARTMENT

- **Each school in the district received a new piece of equipment at the first of the school year.**
- **We have repaired and upgraded numerous pieces of equipment**
- **Currently installing Spartan Chemical Dispensing systems in all schools**
- **Brady Industries visited each school and support buildings to train the custodians on proper use of equipment**
- **Custodians have received OSHA 10 training**
- **All Custodial Staff attended Fundamentals of Custodial Training/Education**

FOOD SERVICES

- **14 cook managers, 14 cook assistant cook managers, and 40 cooks provide 6800 meals per day**
- **Our focus for this school year is Food Safety. Our department introduced a new Hazzard Analysis and Critical Control Points handbook including standard operating procedures and a new weekly Food Safety Checklist**
- **Each employee has completed an online course from the Institute of Child Nutrition on “Introduction to HACCP Procedures for School Nutritional Professional”.**
- **In January 2020 Our Average Daily Participation**
 - 1. Breakfast-2353**
 - 2. Lunch-4425**
 - 3. After School Snack Program-408**

- **Continually in the process of replacing older kitchen equipment with new equipment and replacing smallwares.**
- **We have been working with the School Health Advisory Committee and receiving training on the school wellness policy to improve the health and well-being of students.**
- **CCSD is the only district in San Juan County to receive the US Healthier Schools Challenge Award at all elementary schools because of meeting the criteria of Smarter Lunchroom techniques.**
- **Currently working with farmers from Shiprock Chapter to purchase locally grown melons, cucumbers, and squash for 2020-21 school year.**
- **Continue to serve students lunch during the long holiday breaks in Kirtland and Shiprock areas and at 19 sites in the summer, including off campus sites**

TRANSPORTATION

- **59 bus routes transport approximately 4500 students daily**
- **Received 23 new 71 passenger route buses.**
- **Bus drivers work very hard, encouraging students to ride the bus on 120th day.**
- **2019 Fall Bus Inspections – All buses passed; spring inspections are in April 2020**
- **Mechanics make sure buses are safe and repaired. 4 mechanics are ASE certified, 2 service technicians**
- **There are 3 Vocational bus routes to Bond Wilson Technical Center; 2 from Shiprock High and 1 from Kirtland Central High**
- **Office staff, mechanics, and coordinator assist drivers by serving as substitute bus drivers and bus aides**

- **Transportation has good relationships with the District employees and visitors**
- **Vacancies – 2 bus drivers at Newcomb**
 1. **July 2018 – 8 hour CDL certification and recertification**
 2. **January 2019 – Safety and Survival for School Transportation**
 3. **February 2019 – Passenger Management Training**
 4. **All mechanics – recertified for ASE Automotive Service Excellence**

HOUSING

Renovations to CCSD Housing

- **SAO Units 306, 307, 308, and 309 (4-plex) – New roof**
- **SAO Unit 306 – New flooring, electrical fixtures, screen doors, bathroom tub surround and fixtures, and paint**
- **Newcomb Unit 801 – Replace damaged sheetrock and paint, vinyl plank flooring throughout, kitchen cabinets, floor insulation**
- **Newcomb Unit 802 – Raise floor joist and repair columns, repair damaged sheetrock and paint, partial floor replacement**
- **Newcomb Unit 820 – Damaged drywall replacement and paint, replace damaged bathroom tiles**
- **TBA Unit 519 – Cabinets, flooring, blinds, and paint**

- **Mesa Unit 409 – Bathroom renovations**
- **NIZ Unit 512 – Bathroom renovations**
- **Newcomb and Naschitti Housing – All furnaces inspected, cleaned, and repaired, as needed**
- **Newcomb gravel driveways, new culverts, and drainage ditch cleaned and realigned**
- **Newcomb Unit 800 – occupied by NNPD**
- **TBA Unit 514 – occupied by NNPD**
- **All available units are occupied**

SECURITY / SAFETY

- **The Security department provides and oversees the safety of our students, staff, and visitors on a daily basis.**
- **Implemented the SEE SOMETHING SAY SOMETHING program in November 2018. An anonymous self-reporting system to help save students lives.**
Some examples of submissions: Substance abuse - Self injury - Suicidal thoughts – Depression - Eating disorders. Students are referred to social workers, counselors, or outpatient treatment, including traditional Dine' healing
- **35/36 calls into Say Something (a few repeat calls rolled into one), 22-25 students calling in (again, a few callers rolled into one). We've stopped/aided a student with a sexting problem, a potential suicide, and got over a dozen students into supportive school based counseling.**

- **Executing trainings and drills at schools to secure classrooms faster and more efficiently during emergency situations**
- **Established a radio repeater system that when an emergency occurs, we can reach multiple locations at one time. Radios throughout the district have been reprogrammed for better communication in an emergency.**
- **We have Navajo Police SROs (Security Resource Officer) at schools on the Navajo Reservation and San Juan County SROs (Security Resource Officer) at Kirtland area schools.**
- **Contracted with ESecurity to provide guards at the High Schools, Middle Schools, isolated Elementary Schools and all event functions.**