



CONTINUOUS LEARNING ASSURANCES DOCUMENT & LOCAL PLAN

As a result of COVID-19 and the closing of schools, superintendents and charter school leaders must complete this packet and submit to the New Mexico Public Education Department by **Wednesday, April 8, 2020**. The packet contains the following items:

1. Assurances Document
2. Continuous Learning Plan

Submission

- All required documents must be emailed as a single package to CL.Plan@state.nm.us by **Wednesday, April 8, 2020**.
- Please direct questions to Gwen Perea Warniment, PhD, Deputy Secretary for Teaching, Learning, and Assessment at Gwen.Warniment@state.nm.us.

To access Continuous Learning guidance documents and resources, visit the PED website at:

<https://webnew.ped.state.nm.us/bureaus/safe-healthy-schools/covid-19-coronavirus/>

ASSURANCES DOCUMENT

Date: April 6, 2020

School District/State Charter Name: Central Consolidated Elementary Schools

Name of Person Completing Assurances: Dr. Dave Goldtooth

Contact Phone Number: 505 368-4984

Contact Email: golddd@centralschools.org

District/State Charter (LEA) identified/named as Central Consolidated Schools hereby assures the New Mexico Public Education Department that:

1. the LEA will follow the requirements for a Continuous Learning Plan for the remainder of the 2019-20 school year;
2. the LEA will develop a Continuous Learning Plan that meets course and demonstration of competency requirements for high school seniors;
3. the LEA will pay all current hourly employees during the balance of the 2019-20 school year based on the plan developed;
4. the LEA will submit a completed Continuous Learning Plan by Wednesday, April 8, 2020; and
5. the LEA will enroll all new students according to state statute and the local district/state charter enrollment policies and provide an education plan for all new students for the duration of the 2019-20 school year.

Dr. Dave Goldtooth

4/08/20

Superintendent Signature

Date

Please print signature or sign electronically

CONTINUOUS LEARNING PLAN

Elementary Plan

Date April 6, 2020

District/State Charter Name Central Consolidated Schools

High School Senior Continuous Learning Plan

How are you ensuring credit requirements are met?

NA

How will you support completion of dual enrollment courses?

NA

Describe the local demonstrations of competency options which will be used for seniors who still need to meet competency requirements in one or more subject areas (PPT presentations, virtual or physical projects, on the job experiences, community services, virtual presentations, local portfolios, etc.).

NA

Please describe your plan to ensure graduation and completion of *Next Steps Plans* for seniors.

NA

Academic Support

Briefly describe the professional development plan for your staff related to continuous learning. What support might you need?

These PD opportunities are based on Principal Requests:

- ZOOM meetings are being used to support teachers.
- Culture and Heritage Department
- Ongoing Support from Mia Allen for EL consultation
- WIDA ACCESS online trainings for certification
- Heritage Language
- E-WIDA

Curriculum and Instructional Coaches Department (Trainings available for teachers and principals):

- ELLevation Strategies
- Edgenuity
- BrainPOP

- Istation
- ZOOM meetings
- Eureka Math-Embarc Online
- SchoolNet
- MidSchoolMath
- Big Ideas
- Imagine Learning

Student Support Services (Trainings available for ALL staff):

- Behavior Management
- IEP (Individualized Education Plan)
- Goal Implementation
- Evaluation and Re-Evaluation
- Child Find
- Additional trainings are available through UNM-Child Behavioral Health
- PAX Trainings for Social Emotional Support
- Life Skills/Students with Autism Classrooms training on N2Y

Please describe how you will support continuous learning for Pre-K through 11th grade students based on the resources and capacity of your community.

Due to the lack of internet availability and lack of technology usage (laptops, computers, tablets), our only option now is for teachers to contact parents through phone calls, texting, or emails and provide support for their child(ren) instructional needs. By this, teachers are meeting on weekly basis at PLC meetings to discuss various options in how to support their students' instructional needs. Teachers are communicating with parents on what areas they can focus on for the week in the areas of math, ELA, and writing. Teachers also provide online resources to parents who need additional support for technology. Creating work packets may be the next step on a biweekly basis. Teachers will follow the safety protocols for distribution of work packets to parents. For those families who have access to internet we will continue to provide internet resources and links. Schools will identify the learning platforms that work in their community: Class Dojo, Google Classroom or See Saw for instruction. Teachers will provide consistent content instruction for all students using the online educational platform identified by their school.

Supplemental Packets:

The District Curriculum and Instructional Coaches have developed Packets of worksheets for preschool through 12th grade students that are available. This is a way to support continued learning opportunities at home for families who do not have internet access.

- Distribution of District Developed Packets were delivered to Elementary students on Thursday (4/2/20) and for Secondary students on Friday (4/3/20).
- Delivery took place during scheduled Bus Routes and volunteers rode along and give the District Packets to the families who were present for pick-up.

Access into buildings is prohibited. If schools want to provide packets it is their responsibility to find a way to make this available. This is NOT an expectation from the District or from NMPED.

Will online learning be used? If so, what tech support will be available for families and teachers?

The District Packets are also available on the Website for access at home for families who do have internet. These are the same Packets that were delivered to families without internet access. Packets can be found through these steps:

- Go to ccsdnm.org
- Click on the Departments tab at top of page
- Click on the Academics link
- Click on Grade Level Packet that is needed

In addition to the District Packets, and to support ongoing learning opportunities at home, there are links to online learning websites for families to access. The links can be found on the District Website through these steps:

- Go to ccsdnm.org
- Click on the Departments tab at top of page
- Click on the Academics link
- Click on ***Links for Families and Educators Online

Meetings for Ongoing Communication:

Elementary Principals:

- Building Leadership and Staff meetings through ZOOM
- Social Media

Secondary Principals:

- Building Leadership and Staff meetings through ZOOM
- Social Media

Curriculum and Instruction Department

- Daily Check-In's
- Weekly ZOOM meetings as needed
- E-mail Updates
- Attend Elementary and Secondary ZOOM Meetings
- Responding to requests from Principals and Teachers on instructional materials
- Responding to calls from families

**If so, how will you ensure that all students have adequate access to devices and the internet?
What support might you need?**

Many of our elementary schools have conducted their own technology surveys with results varying from a fair number of families with technology capabilities to no service being available at all. At this time the district is setting up outside WIFI service at each of our schools, which will enable families to drive up to the schools to access the internet. Families will have to use

their own devices to access this service as the district does not have devices available to be checked out to the public at this time.

Please describe additional measures you will take to support students with disabilities, students at-risk, and students served under Title Programs (EL, Migrant, etc.).

Classroom teachers and Resource teachers are following IEP goals and accommodations for their students. Classroom teachers are providing work to meet their SPED and SAT student needs. Resource teachers are contacting parents to inform them of the work that is given to their students and accommodations that their child needs. Resource teachers remains in contact with their SPED students' classroom teacher, Occupational Therapist, Speech Therapist, and District Clinical and Non-Clinical Social Workers in providing online services to our SPED students. The 21st Century Program continues despite the corona crisis plaguing our community. The various learning site coordinators are working hard with our program teachers to deliver the homeschool education activities for various enrichment programs. Underpinning the 21st-century activities, we will distribute STEM supplies to each program students, which is a family engagement activity. Supports for identified SSO:

- Weekly ZOOM calls with team to discuss successes and challenges
- Virtual meetings/conference calls are ongoing for students with an individual plan (IEP/REED/EDT) to meet the Federal Guidelines for compliance for students with disabilities.
- Services are provided through virtual/conference/social media platforms
- Work Packets have been developed for Life Skills and students with Autism and are planned to be delivered next week.
- Social Workers and Nurses have been providing Social Emotional support
- Working with Food Services to create a plan to get meals for students who are medically fragile.

Supporting our ELL students:

Schools will use Imagine Learning to support our K-8 ELL students in Language, Literacy, and Math. Teachers were given this information and class rosters were setup for students in both content areas. Once they are set up, students will take their assessment to place them in their levels for instruction and they will have access to Imagine Learning Language and Literacy and Math as part of their ELL programming. This program supports ELL learners through interaction with Language and Literacy and Math. TESOL endorsed teachers will recommend for them to work in this setting for 20 minutes a day for each content. Imagine Learning will have a hotline for parents who will need added support. We understand this may be an obstacle but teachers will also have access to printable assignments for students who do not have access to internet or to technology.

The Federal Programs department will be available if parents need support in a paper-format to support learning through the Imagine Learning Platform.

How will teacher's check-in with students? How frequently?

Our Teachers and staff are contacting majority of their students on a weekly basis and keeping a Parent Communication Log in which, they turn in their School Principal for documentation. Teachers with Educational Assistants also assist the classroom teachers in reaching out to the parents as well. Special teachers are assigned to contact parents as well and offer any assistance in the areas of Music, PE, and Art activities. Teachers may also use email, texting, or Zoom meetings to contact parents and document their communication.

Please describe your plan for Career and Technical Education.

NA

Please describe your plan to address electives/specials.

Specials teachers will be required to check in with students by posting activities on a school's website or Facebook. For instance, the music teacher could post a music BINGO activity that families can play at home. The Art and PE teacher could post activities that involve their respective areas of instruction. Each teacher will be required to post at least one activity per week. Parent Contact Logs will not be required from the Special's Teachers as the Core Teachers/ SPED/ and Heritage Teacher will be contacting families, however, they will be submitting weekly work summaries and reflection on Fridays to the Principal.

Social and Emotional Supports**How will you utilize counselors and social workers?**

School Counselor will set up office hours and will be in contact with students on a weekly basis. They will provide support and counseling if necessary. The school counselor will act on any referrals appropriately, from contacting parents to contact agencies in support our students. District Clinical and Non-Clinical Social Workers will continue to contact students and families that they work with. District Clinical and Non-Clinical Social Workers will contact parents and students and provide additional support in the areas of behavior and emotional support that the students may need. All Support Staff will be in contact with the School Principal and report any additional services that may need to be provided for.

How will you support students' social-emotional needs?

School Counselor will be in contact with students on a weekly basis and will provide support and counseling if necessary. Any referrals will be made to the school counselor and will contact

parents on additional information to provide what areas of support the student(s) needs. District Clinical and Non-Clinical Social Workers will contact parents and students and provide additional support in the areas of behavior and emotional support that the students may need. All Support Staff will be in contact with the School Principal and report any additional services that may need to be provided for. School Counselor will counsel students either through phone calls or Zoom meetings. Student Support Service Clinical and Non-Clinical Social Workers will contact families that have an identified student with social, emotional, behavioral services listed on the student's Individual Education Plan. The District Clinical and Non-Clinical Social Workers will continue to offer support to both student and their families i.e. interventions, case management, referrals and offer support services as requested by parent/guardian. Pax resources sent home and posted regularly. Check ins with teachers. Referrals to social workers as needed. We have a shared document that teachers can use to make the referral. This will be submitted to the principal and the social worker. This is the same process that we have established within the school when things are "normal".

Family & Community Communication

How will you keep families informed about changing circumstances?

Family and Community will be informed of any changes, information, or issues through Teacher-Parent contact through:

- District/ School Website = Website is updated by R. Taboada
- Robo-call = The Front Office will send out information to Mesa families with updates (pending the contact is correct)
- School Facebook = The Front Office will update the FB account as needed and as often as needed
- Email = Teachers use email to inform and keep in contact with families
- Phone = Teacher use phones to contact families and keep them updated as needed
- Class Dojo

How will you support families and caregivers as they facilitate learning at home?

All Teachers, Resource teachers, Special Teachers, and Support Staff will provide support by contacting parents and asking for any additional support they may need for their child(ren). Teachers will be required to keep office hours daily, and document the parent contacts made during these times. Extensive lesson plan supports will be included in packets. Any other additional support will be directed to the School Principal and she/he will seek assistance from the school district to provide the support for the student. Additional support may be counseling referrals, behavior referral, or emotional needs.

How will you support families and caregivers as they support the social-emotional needs of their children?

The school will continue to offer support through the identification of the School Counselor office hours and face-time accessibility for students/families in need. The School Counselor will hold office hours and will be providing resources for students through Google Classroom, School Website, and Facebook. For students who do not have access to the internet, the School Counselor will include any resources in student packets every two (2) weeks. Students will be allowed to check in and schedule appointments through the phone and/or email with the School Counselor. Each school will post resources on our Facebook, Google Website and share on a case by case basis during phone check-ins. This includes the following:

- Optum Emotional Support Help Line at 1-866-342-6892
- Sanvello: <https://www.sanvello.com/>
- Coping with Traumatic Events webinar:
<https://bli.webex.com/bli/lsr.php?RCID=07c1389e47173fe4e370b024cb6b973e>•
Get the Best of Stress webinar:
<https://balancinglifissues.webex.com/balancinglifissues/lsr.php?RCID=7655016ead7446c1632116b9aacb6cd8>
- For Crisis or Emergency Care: Call 911

Other

How will you reflect, monitor, and evaluate the effectiveness of the implementation of this plan and the results?

Each school's leadership team will meet weekly to reflect on the effectiveness of their Continuous Learning Plans. An all school staff meeting will occur weekly for check-ins and updates. The Leadership Team will create a weekly calendar with contact log submission dates, Lesson Plan and Summary & Reflection dates, staff meetings, packet distribution and grade-level meetings (PLCs) dates. Teachers will submit student/parent contact logs weekly which will be reviewed by the principals who will then report a summary report to our coordinators. Below are our district expectations of principals and their staff:

Principal Expectations

- contact teachers at least once per week, more frequently if needed
- keep log of all communication with teachers/staff/parents
- check email one time during the morning (approximately 9am) and one time during the afternoon (approximately 1pm)
- keep weekly log of communications, activities, and outcomes
- submit weekly log to coordinator by 4pm every Friday
- review teacher weekly log by 10am every Monday
- announce office hours and be available by phone anytime during the work day

Teacher Expectations

- contact students/family at least once per week, more frequently if needed
- first contact should be phone call if able (thereafter email, text, phone, any appropriate apps, such as Remind.com)

- ask how student is doing, talk to parent/student about meals, supplemental materials packets
- keep log of all communication with students and parents
- check email one time during the morning (approximately 9am) and one time during the afternoon (approximately 1pm)
- keep weekly log of activities and outcomes
- submit weekly log to your principal by 4pm every Friday
- announce office hours to parents and be available by phone anytime during the work day.

Please include any other relevant information or documents related to your Continuous Learning Plan

WIDA

WIDA reached out to educators in the WIDA International School Consortium to identify some of the unique opportunities and challenges for multilingual learners in online environments. Some international educators have been teaching online for more than a month; their insights with online tools have been framed around the 2019 WIDA Guiding Principles of Language Development in the link below.

https://wida.wisc.edu/memberships/isc/newsletter/teaching-multilingual-learners-online?utm_source=MK-WN032620&utm_medium=wisclist-email&utm_campaign=WIDANews

WIDA eLearning

WIDA's self-paced eLearning may be a useful PD tool at this time for educators to enhance their practice to support English learners. Please find attached the topics of the six on-demand self-paced eWorkshops and below some ways to maximize the eLearning opportunity.

1. Evaluate your school or district's needs and find an offering that meets your goals.
2. Create a PLC or a learning cohort that meets online.
3. Use WIDA PLC resources (below)

WIDA Early Years Online Modules

Online learning modules are self-paced, stand-alone learning experiences. Each of the modules contains one hour of content.

- Perfect for Early Care and Education (ECE) community members who support young multilingual children, ages 2.5–5.5 years.
- Interactive and engaging content that you can put into action immediately
- Go to <https://go.wisc.edu/69c3t6> and click Create new account or enter your login information.
- Available through 6/19/2020.

- Those completing the modules should keep a copy of their certificate in their training notebook for FOCUS verification.
- E-Learning Flyer providing descriptions and how to access to the modules.

PED Language and Culture Bureau

More resources for language development can be found on the NMPED's website in the Educators' Toolkit in the link below under General Language Development (page7).

HYPERLINK "https://webnew.ped.state.nm.us/wp-content/uploads/2020/03/Educators-Distance-Learning-Toolkit_Final.pdf"

New Mexico Internet Service Providers

CenturyLink <https://www.centurylink.com/>

- **Available in Kirtland Area**
 - Waive late fees and not terminate customer's service for the next 60 days.
 - Suspend data usage limits for the next 60 days.
 - Increasing broadband speeds for current residential customers.
 - Lifeline discounts to qualifying low-income customers' broadband and voice services.
- Contact: CenturyLink NM 800-244-1111

Comcast <https://www.xfinity.com/>

- **Available in Kirtland Area**
- Internet Essentials Free to New Customers for 60 days
 - Qualified low-income households for \$9.95/month after 60 days.
- Internet service increased to 25 Mbps downstream and 3 Mbps upstream.
- Free Xfinity hotspots available to anyone for 60 days.
 - To use any Xfinity hotspot select the "xfinitywifi" network name and launch your browser.
- All users get unlimited 1TB of data in a month for 60 days
- No Disconnects or Late Fees
- News, Information and Educational Content on X1
 - Contact Chris Dunkeson 505.271.3700 Chris_dunkeson@cable.comcast.com

Frontier <https://www.frontier.com>

- **Available in Shiprock, Newcomb and Naschitti.**
- For the next 60 days will not terminate service to customers because of financial reason.
- Will waive any late fees that customers incur because the coronavirus pandemic.
- No data caps

Residential customers 1-800-921-8101

Business customers 1-800-921-8102

MintMobil <https://www.mintmobile.com/unlimited/>

- Charges your credit card \$20 per 3GB then the next day credits your account

Sacred Wind Communications <https://sacredwindcommunications.com/>

- **Available in Ojo Amarillo Area**
- Increase broadband speeds to 25/3 Mbps for all current customers
- Will not terminate services and waive late fees due to the current crisis.
- Deliver emergency voice recorded messages in both English and Navajo
- Contacts:

Neo Nicolaou nnicolaou@sacredwindnm.com

John Badal – jbadal@sacredwindnm.com

T-Mobile <https://www.t-mobile.com/>

- **Available in District**
- Hot Spots \$10 a month for 20 GB high speed with a \$36 cost for the hotspot with annual subscription.
- Unlimited LTE \$20 a month with free hotspot with annual subscription
 - Contact: Chad Sundloff - chad.sundloff@t-mobile.com

Corporate Initiatives

AT&T

Low-cost wired home internet service to qualifying residents who participate in [SNAP](#).
Service options range from \$5 – \$10 per month.

Kajeet

Kajeet SmartSpots CIPA-compliant, 4G-LTE internet access outside the classroom

Lifeline

Lifeline program provides discounted monthly telephone service and broadband access.
Lifeline's Recertification and Reverification has been waived for 60.

Continuous Learning Plan Signature Line

Dr. Dave Goldtooth

4/08/20

Superintendent Signature

Date

Please print signature or sign electronically

