

CHRISTINA J. ASPAAS
Board President
SUZETTE J. HASKIE-OBERLY
Board Vice President
MARION L. WELLS
Board Secretary
GARY J. MONTOYA
Board Member
CHERYL L. GEORGE
Board Member



STEVE CARLSON
Superintendent
PETER DESWOOD, III
Assistant Superintendent

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**WORK SESSION MEETING
SHIPROCK BOARD ROOM, SHIPROCK, NM
(Thursday, July 13, 2023)
MINUTES**

Members present

Christina J Aspaas, Suzette J Haskie-Oberly, Marion L Wells
Cheryl L George joined by Zoom at 6:16 pm

Members not present

Gary J Montoya

Meeting called to order at 5:45 PM

1. ROUTINE MATTERS:

A. Call Meeting to Order and Verify Quorum through a Roll Call
Christina J Aspaas called the meeting to order and verified quorum through a roll call at 5:45 pm.

2. COMMENTS FROM THE AUDIENCE:

A. Comments
No Comments from the Audience

3. REPORTS:

A. Request for Authorization to Dispose of Property for Transportation/Operations by Cindy Theodore
Cindy Theodore presented the Request for Authorization to Dispose of Property for Transportation/Operations - Retire spares buses, the repair expenses for spare buses exceeds value of bus or are close to service life.

B. Request 24 Hour Deposit Alternative Plan by Peter Deswood
Peter Deswood introduced Carol Gonzales as the new Finance Director. Ms. Gonzales presented the Request 24 Hour Deposit Alternative Plan, request for the board to approve this letter and waiver so that the district can circumvent any audit findings for this next fiscal year. Ms. Aspaas would like input with the other two board members who are not in attendance and to table until next board meeting.

C. Procurement Over \$60,000 by Peter Deswood
Carol Gonzales also presented the Procurement Over \$60,000.

D. Accounts Payable Disbursements: Distribution Listing, Outstanding Check Listing, Expenditure and Revenue Reports, JOM Listing, Budget Journal Entries Report, and Invoice Journal Detail Report by Peter Deswood
Carol Gonzales presented the Accounts Payable Disbursements.

E. History Cost of BAR Pre-Approvals for FY 2023-2024 by Peter Deswood
Peter Deswood presented the History Cost of BAR Pre-Approval for FY 2023-2024. Traditional Method, Pre-Approval Method, Budget Adjustment Requests BAR Pre-Approval History, and BAR Memo History.

F. Budget Adjustments and Journal Entries by Peter Deswood
Carol Gonzales presented the Budget Adjustments and Journal Entries.

G. CCSD 2022 Audit Report by Bryon Manning
Byron Manning presented the CCSD 2022 Audit report. Independent Auditor's Report, Statement of Net Position, Statement of Activities, Balance Sheet, Statement of Revenues, Expenditures, Internal Control over Finance Reporting and on Compliance and other matters based on an audit of financial statement performed in accordance with government auditing standards, Report on compliance for each major Federal Program and report on Internal Control over compliance required by the Uniform Guidance, Schedule of Expenditures of Federal Awards, Schedule of Findings and Questioned Costs.

H. Update on Safety Summit by Germaine Chappelle and Steve Carlson
Look at the Advert Training at the District.

I. Fundraising Request - KCHS JROTC - Car Wash Fundraiser - September 23, 2023 by Pedro Larribas
Pedro Larribas presented the fundraising request for KCHS JROTC for a Car Wash fundraiser to provide them opportunities to participate in JROTC Competitions, the car wash will be on September 23, 2023.

J. Fundraising Request - SHS Girls Basketball - Summer League Basketball - July 19-31, 2023 by Robert McCaskill
Robert McCaskill presented the fundraising request for SHS Girls Basketball to host a summer league for Women, Men, Co-Ed basketball team, this will provide funds for summer camps. Board President Aspaas would like to have the revised signature on the fundraising request.

K. Fundraising Request - SHS Senior Class of 2024 - Food Sales, Candy/Snacks, Spirit Items, Discount Cards, etc. - July 19, 2023 thru June 30, 2024 by Vickie Lake
Vickie Lake presented the fundraising request for SHS Senior Class of 2024 to have Food Sales, Candy/Snacks, Spirit Items, Discount Cards. The supplemental funding will be used for graduation and field trips.

L. Fundraising Request - SHS, KCHS, NHS FFA - Food Sales, Meat/Fruit/Dessert, Chili/Chili Items, Jerky/Candy/Snacks, Spirit Items/Socks, & Discount Cards, etc. - July 19, 2023 thru June 30, 2024 by Vickie Lake
Vickie Lake presented a fundraising request for FFA to have a Food Sale, sell Meat, Fruits, Dessert, Chili and Chili Items, Jerky, Candy, Snacks, Spirit Items, Socks, and Discount Cards for supplemental funding for Vo-Ag/FFA, various activities, CDEs, Awards, Banquets, etc.

M. Unique Trip Request: SHS Senior Class of 2024 - Senior Academic Field Trip - Anaheim, CA - May 16-22, 2024 by Vickie Lake
Vickie Lake presented the student travel for SHS Senior Class of 2024 for a Senior Academic Field trip to Anaheim, CA. The students will be visiting and participating in various educational program, colleges, historical sites, etc.
The board members would like to see documentation on the types of Academic education for the students.

N. Unique Trip Requests by Vickie Lake: 1) SHS, KCHS, NHS FFA - New Mexico State Fair - Albuquerque, NM - September 6-17, 2023; 2) SHS, KCHS, NHS FFA - National FFA Leadership Development Events, Career Development Events & Convention - Indianapolis, IN - October 29, 2023 thru November 5, 2023; 3) SHS, KCHS, NHS FFA - North American International Livestock Expo - Louisville, KY - November 2023; 4) SHS, KCHS, NHS FFA - Intertribal Agriculture Council-Youth Symposium/Annual Meeting - Las Vegas, NV - December 3-9, 2023; 5) SHS, KCHS, NHS FFA - Arizona National Livestock Show - Phoenix, AZ - December 26, 2023 thru January 1, 2024; 6) SHS, KCHS, NHS FFA - National Western Stock Show-Junior Market Livestock - Denver, CO - January 2024; 7) SHS, KCHS, NHS FFA - Tulsa Welding School HS Senior Welding Competition - Oklahoma, Texas, Florida - February/March/April 2024; 8) SHS, KCHS, NHS FFA - State FFA Career Development Events - April 1-6, 2024; 9) SHS, KCHS, NHS FFA - State FFA Leadership Development Events/Convention - Las Cruces, NM - May 27, 2024 thru June 1, 2024; 10) SHS, KCHS, NHS FFA - District Officer Training & State FFA Leadership Camp - Cloudcroft, NM - June 15-21, 2024
Vickie Lake presented the ten (10) Student Travels for SHS, KCHS, NHS FFA.

(Suzette J. Haskie-Oberly excused herself from the meeting at 9:27 pm and will join by Zoom)

O. Discussion of MCJROTC Program at Shiprock High School by Staci Gallaher and Steve Carlson
Steve Carlson and Sgt. Bratcher discussed the MCJROTC Program at SHS.

P. Request for Gift and/or Donation for SHS Beyond Longitudinal Study by Nanel Walter
Nanel Walter presented the donation for High School & Beyond Longitudinal Study, SHS participated in the High School & Beyond Longitudinal Study of 2022 conducted by the National Center for Education Statistics in the U.S. Department of Education, the check of \$430 will be used for incentives for students at SHS.

Q. By-Laws of Johnson O'Malley Indian Education Committee Revisions by Mia Ceuntez
Mia Ceuntez presented the By-Laws of JOM Indian Education Committee Revisions. Election Process to select member: Elected officials will begin from July through June. Section 2: Regular Meeting to meet from 10 in total to year round.

R. Discussion on Athletes selections for all Sports by Michael Switch
Michael Switch presented the Athlete Selection Criteria, How are Athletes selected (NMAA/Board Policy), Individual School Athlete Selection, Final Selection Criteria, and Celebrations. Mr. Switch explained the sharing athletics with other programs.

4. EXECUTIVE SESSION:

A. Convene in Executive Session: Discussion on Ongoing Personnel Matters regarding the Board's Goals and Expectations of the Superintendent, as permitted under NMSA 1978, Section 10-15-1(H)(2) of the New Mexico Open Meetings Act; Discussion on Collective Bargaining regarding Status of Union Negotiations on the Collective Bargaining Agreement, as permitted under NMSA 1978, Section 10-15-1(H)(5) of the New Mexico Open Meetings Act

Motion to Convene in Executive Session at 10:27 pm

Motion by Marion L Wells, second by Suzette J Haskie-Oberly.

Final Resolution: Motion Carried, 4-0

Yes: Christina J Aspaas, Suzette J Haskie-Oberly, Marion L Wells, Cheryl L George

Not Present at Vote: Gary J Montoya

B. Reconvene in Open Session stated that the Board has discussed in the executive session only the subject identified in the agenda as the reason for which the meeting was closed: Discussion on Ongoing Personnel Matters regarding the Board's Goals and Expectations of the Superintendent, as permitted under NMSA 1978, Section 10-15-1(H)(2) of the New Mexico Open Meetings Act; Discussion on

Collective Bargaining regarding Status of Union Negotiations on the Collective Bargaining Agreement, as permitted under NMSA 1978, Section 10-15-1(H)(5) of the New Mexico Open Meetings Act
Motion to Reconvene in Open Session at 11:30 pm
Motion by Suzette J Haskie-Oberly, second by Marion L Wells.
Final Resolution: Motion Carried, 4-0
Yes: Christina J Aspaas, Suzette J Haskie-Oberly, Marion L Wells, Cheryl L George
Not Present at Vote: Gary J Montoya

C. Possible Action Item(s) on matters discussed in the Executive Session
No Possible Action Items

5. DISCUSSION:

A. Items for the July 18, 2023 Regular School Board Meeting

- Back to School Information - School start & ending time, school supplies, school registration

6. ADJOURNMENT:

A. Motion to Adjourn the Work Session Meeting

Motion to Adjourn the Work Session Meeting at 11:40 pm


Motion by Marion L Wells, second by Cheryl L George.

Final Resolution: Motion Carried, 4-0

Yes: Christina J Aspaas, Suzette J Haskie-Oberly, Marion L Wells, Cheryl L George

Not Present at Vote: Gary J Montoya

Respectfully Submitted,


Marion L Wells, School Board Secretary