

CHRISTINA J. ASPAAS  
*Board President*  
SUZETTE J. HASKIE-OBERLY  
*Board Vice President*  
MARION L. WELLS  
*Board Secretary*  
GARY J. MONTOYA  
*Board Member*  
CHERYL L. GEORGE  
*Board Member*



STEVE CARLSON  
*Superintendent*  
PETER DESWOOD, III  
*Assistant Superintendent*  
Central Consolidated School District  
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**REGULAR SCHOOL BOARD MEETING  
RANDY J MANNING BOARD ROOM, KIRTLAND, NM  
(Tuesday, August 15, 2023)  
MINUTES**

**Members present**

Christina J Aspaas, Suzette J Haskie-Oberly, Marion L Wells, Cheryl L George, Gary J Montoya

**Meeting called to order at 5:42 PM**

**1. ROUTINE MATTERS:**

A. Call Meeting to Order and Verify Quorum Present through a Roll Call

Christina J Aspaas, School Board President called the meeting to order at 5:42 pm

B. Pledge of Allegiance

One of the audience lead the Pledge of Allegiance

C. Prayer

Steve Carlson lead in Prayer

D. Agenda Review

Board members reviewed the agenda with no changes.

E. Approve Agenda and/or Modifications

Motion to Approve the Agenda

Motion by Gary J Montoya, second by Marion L Wells.

Final Resolution: Motion Carried, 4-0

Yes: Christina J Aspaas, Marion L Wells, Cheryl L George, Gary J Montoya

Not Present at Vote: Suzette J Haskie-Oberly

**2. COMMENTS FROM THE AUDIENCE:**

A. Comments.

Louisa Lopez-Martinez announced the Stakeholders meeting on Monday, August 14. Next Stakeholders meeting on Wednesday at BWTC and Thursday in Newcomb.

**3. BOARD & SUPERINTENDENT REPORT:**

A. Board Member Report

**(Suzette J Haskie-Oberly joined by Zoom at 6:00 pm)**

Gary Montoya attended the PLC along with other educators, opportunity comprise of the PLC process, very educational, sit and hear some comments from staff with presenters with good information. Hope the building Principals utilize that process and use them in their buildings. Stakeholders meeting in Shiprock, good questions and appreciate the engagements, the focus on what we are going to do to help our students. Attending the NIISA Conference in November 2023, more information on the J1 Visas, bring more information on the process.

Christina J. Aspaas commented on the Safety Summit meeting in Window Rock, AZ on Wednesday, August 16, 2023. Ms. Aspaas hopes she can attend the Stakeholders meeting in Kirtland. Also attended the PLC and enjoyed Dr. Ferlin Clark presentation. Thanked both Steve Carlson and Carol Gonzales.

#### B. Superintendent Report

Steve Carlson thanked both the PLC and Welcome Back to School. The principal puts the PLC in practice, important message teacher collaboration makes it better, would like to see more PLC, thanked the board for inviting Dr. Ferlin Clark to the PLC conference. Thanked the ICO. Stakeholder meeting gives the community a chance to ask questions, two members of Dine Empowerment Program were in attendance (Betty O'jaye and Greg Bigman) Ms. O'Jaye thanked our CCSD Staff. Student team was suppose to be in attendance, the teacher's here at CCSD care about us and makes connections with us, after school program for our students. Also seen Principals engaging in the classrooms.

#### 4. REPORTS:

A. Fundraising Request - Eva B. Stokely Elementary - School Activity - School Spirit & Pride T-Shirts by Aaron Barber  
Roxanne Lee, Principal at Eva B. Stokely Elementary School presented the fundraising request for EBS School Spirit and Pride T-Shirts. The funds will be used for extracurricular school activities and to promote school pride.

B. Fundraising Request - Kirtland Elementary School - School Store Participation - September 14, 2023 thru May 24, 2024 by Jay Boushee

Jay Boushee presented the Fundraising Request for School Store Participation and will be used for student bonus materials such as yearbooks. Christina Aspaas would like to have Mr. Carlson visit the School Store Participation site.

C. Request for Approval of Gift/Donation - NM Farm and Livestock Foundation for SHS FFA by Vickie Lake

Vickie Lake presented the donation for NM Farm and Livestock Foundation for SHS FFA, the donation is used to support Ag in the Classroom and Ag Adventure Day projects sponsored by Shiprock FFA Chapter, the check amount \$550.

D. Discussion on MCJROTC Program at Shiprock High School by Staci Gallaher

Staci Gallaher and Dennis Carrouth, Region 4 Directors of JROTC Program presented the MCJROTC Program at SHS. Mr. Carrouth is approved to contract an organization/group to find local Marines in the area; The Marketing Packet includes brochure and budget summary, packet are shared with former instructor; Overview of Recruiting Campaign for MCJROTC Program, advertised through social media, chapter houses, and local organizations and ads distributed across California, Arizona, Texas, New Mexico and other local states near CCSD, College Readiness Coordinator visited marines close to retirement at San Diego base. A suggestion is to put the program on hold for this school year, until two instructors are available for next school year.

E. Memorandum of Understanding between John Hopkins University and Central Consolidated School District by Renae Begay  
Renae Begay presented the MOU between John Hopkins University and CCSD.

#### ***(Suzette J Haskie-Oberly joined in person at 7:04 pm)***

F. Memorandum of Agreement between The Department of Dine Education and Central Consolidated School District by Berlinda Begay  
Dr. Berlinda Begay presented the MOA between The Department of Dine Education and Central Consolidated School District. The agreement lays the foundation and framework for the cooperative development of processes and procedures for student education in the Navajo Language, culture, history, character, and government; parental involvement; and culturally relevant training for CCSD staff, parents, and community members.

G. Revised Bylaws of Indian Parent Advisory Committee by Berlinda Begay

Dr. Berlinda Begay presented the revised Bylaws of Indian Parent Advisory Committee for Title VI Grant. The revision on page 9, Article VII Compensation and revision on the member's names and title of the Superintendent from Interim to Superintendent.

H. Request for Authorization to Dispose of Property for Transportation Department by Cindy Theodore

Cindy Theodore presented the Request for Authorization to Dispose of Property for Transportation Department. Criteria on mileage, following NMDOT guidelines.

I. RFP 2023-FS-108 Food Service Fixed Price by Candice Thompson

Candice Thompson presented the RFP Food Service Fixed Price with recommendation to Southwest Foodservice Excellence, LLC. The RFP is with NMPED and NMPED would like to fill this position. Christina Aspaas would like more discussion in Executive Session next month in September.

J. Human Resources Vacancy Listing, Hiring Process, J1 Visa Status by Carol Gonzales

Carol Gonzalez and Tanya Armine presented the Human Resources Vacancy Listings, and J1 Visas procedures and status.

K. Accounts Payable Disbursements: Distribution Listing, Outstanding Check Listing, Expenditure and Revenue Reports, Invoice Journal Detail Report by Carol Gonzales

Carol Gonzales presented the Accounts Payable Disbursements.

#### **5. REVIEW CONSENT ITEMS (SEE BELOW) AND ITEMS PULLED FROM CONSENT AGENDA FOR DISCUSSION AND/OR APPROVAL:**

A. Possible Item Removed from Consent Agenda

Resolution: Removed Letter "L" RFP-2023-FS-108 Food Service Fixed Price - Recommended to Award Bid to SFE-Southwest Foodservice Excellence, LLC to be discussed at the at the September's board meeting in Executive Session.

Motion by Suzette J Haskie-Oberly, second by Cheryl L George.

Final Resolution: Motion Carried, 4-1

Yes: Christina J Aspaas, Suzette J Haskie-Oberly, Marion L Wells, Cheryl L George

No: Gary J Montoya

## **6. CONSENT AGENDA:**

### **A. Approval of the amended Consent Agenda**

Resolution: Motion to Approve the amended Consent Agenda

Motion by Gary J Montoya, second by Marion L Wells.

Final Resolution: Motion Carried, 5-0

Yes: Christina J Aspaas, Suzette J Haskie-Oberly, Marion L Wells, Cheryl L George, Gary J Montoya

### **B. Approve Minutes for July 13, 2023 Work Session and July 18, 2023 Regular School Board**

Resolution: Motion to approve the Minutes

Motion by Gary J Montoya, second by Marion L Wells.

Final Resolution: Motion Carried, 5-0

Yes: Christina J Aspaas, Suzette J Haskie-Oberly, Marion L Wells, Cheryl L George, Gary J Montoya

### **C. Fundraising Request - Eva B. Stokely - School Activity - School Spirit & Pride T-Shirts - August 16, 2023 thru June 8, 2024**

Resolution: Motion to Approve the Fundraising Request - Eva B. Stokely - School Activity - School Spirit & Pride T-Shirts - August 16, 2023 thru June 8, 2024

Motion by Gary J Montoya, second by Marion L Wells.

Final Resolution: Motion Carried, 5-0

Yes: Christina J Aspaas, Suzette J Haskie-Oberly, Marion L Wells, Cheryl L George, Gary J Montoya

### **D. Fundraising Request - Kirtland Elementary School - School Store Participation - September 14, 2023 thru May 24, 2024**

Resolution: Motion to approve the Fundraising Request - Kirtland Elementary School - School Store Participation - September 14, 2023 thru May 24, 2024

Motion by Gary J Montoya, second by Marion L Wells.

Final Resolution: Motion Carried, 5-0

Yes: Christina J Aspaas, Suzette J Haskie-Oberly, Marion L Wells, Cheryl L George, Gary J Montoya

### **E. Request for Approval of Gift/Donation to NM Farm and Livestock Foundation, Inc. for Shiprock High School FFA with a check amount of \$550.00**

Resolution: Motion to approve the Request for Approval of Gift/Donation to NM Farm and Livestock Foundation, Inc. for Shiprock High School FFA with a check amount of \$550.00

Motion by Gary J Montoya, second by Marion L Wells.

Final Resolution: Motion Carried, 5-0

Yes: Christina J Aspaas, Suzette J Haskie-Oberly, Marion L Wells, Cheryl L George, Gary J Montoya

### **F. Research Study of Indigenous K-12 School Leaders in New Mexico**

Resolution: Motion to approve the Research Study of Indigenous K-12 School Leaders in New Mexico

Motion by Gary J Montoya, second by Marion L Wells.

Final Resolution: Motion Carried, 5-0

Yes: Christina J Aspaas, Suzette J Haskie-Oberly, Marion L Wells, Cheryl L George, Gary J Montoya

### **G. Memorandum of Understanding between John Hopkins University and Central Consolidated School District**

Resolution: Motion to approve the Memorandum of Understanding between John Hopkins University and Central Consolidated School District

Motion by Gary J Montoya, second by Marion L Wells.

Final Resolution: Motion Carried, 5-0

Yes: Christina J Aspaas, Suzette J Haskie-Oberly, Marion L Wells, Cheryl L George, Gary J Montoya

### **H. Memorandum of Agreement between The Department of Dine Education and Central Consolidated School District**

Resolution: Motion to approve the Memorandum of Agreement between The Department of Dine Education and Central Consolidated School District

Motion by Gary J Montoya, second by Marion L Wells.

Final Resolution: Motion Carried, 5-0

Yes: Christina J Aspaas, Suzette J Haskie-Oberly, Marion L Wells, Cheryl L George, Gary J Montoya

### **I. Revised By-Laws of Indian Parent Advisory Committee**

Resolution: Motion to approve the Revised By-Laws of Indian Parent Advisory Committee

Motion by Gary J Montoya, second by Marion L Wells.

Final Resolution: Motion Carried, 5-0

Yes: Christina J Aspaas, Suzette J Haskie-Oberly, Marion L Wells, Cheryl L George, Gary J Montoya

### **J. Request for Authorization to Dispose of Property - Transportation Department**

Resolution: Motion to approve the Request for Authorization to Dispose of Property - Transportation Department

Motion by Gary J Montoya, second by Marion L Wells.

Final Resolution: Motion Carried, 5-0

Yes: Christina J Aspaas, Suzette J Haskie-Oberly, Marion L Wells, Cheryl L George, Gary J Montoya

### **K. RFP 2022-841-118 Bid Evaluation - Central Office Electrical Upgrades - Recommendation to Award Bid to Echo Electric Company, Inc.**

Resolution: Motion to approve the RFP 2022-841-118 Bid Evaluation - Central Office Electrical Upgrades with recommendation to Echo Electric Company, Inc.

Motion by Gary J Montoya, second by Marion L Wells.

Final Resolution: Motion Carried, 5-0

Yes: Christina J Aspaas, Suzette J Haskie-Oberly, Marion L Wells, Cheryl L George, Gary J Montoya

L. Budget Adjustments and Journal Entries: 1) 11000 Operational - 0005-M; 2) 11000 Operational - 0006-M; 3) 24101 Title I Part A-ESEA - 0001-T; 4) 24109 Preschool IDEA-B - 0009-T; 5) 24189 Student Supp Academic Achievement Title IV - 0002-T; 6) 28207 ECECD-CARES Act - 0008-IB

Resolution: Motion to approve the Budget Adjustments and Journal Entries: 1) 11000 Operational - 0005-M; 2) 11000 Operational - 0006-M; 3) 24101 Title I Part A-ESEA - 0001-T; 4) 24109 Preschool IDEA-B - 0009-T; 5) 24189 Student Supp Academic Achievement Title IV - 0002-T; 6) 28207 ECECD-CARES Act - 0008-IB

Motion by Gary J Montoya, second by Marion L Wells.

Final Resolution: Motion Carried, 5-0

Yes: Christina J Aspaas, Suzette J Haskie-Oberly, Marion L Wells, Cheryl L George, Gary J Montoya

M. Procurement Over \$60,000

Resolution: Motion to approve the Procurement Over \$60,000

Motion by Gary J Montoya, second by Marion L Wells.

Final Resolution: Motion Carried, 5-0

Yes: Christina J Aspaas, Suzette J Haskie-Oberly, Marion L Wells, Cheryl L George, Gary J Montoya

N. Threshold Increase PO Listing (\$3500-\$10,000)

Resolution: Motion to approve the Threshold Increase PO Listing (\$3500-\$10,000)

Motion by Gary J Montoya, second by Marion L Wells.

Final Resolution: Motion Carried, 5-0

Yes: Christina J Aspaas, Suzette J Haskie-Oberly, Marion L Wells, Cheryl L George, Gary J Montoya

## **7. EXECUTIVE SESSION:**

A. Convene in Executive Session: Discussion on Ongoing Personnel Matters regarding the Board's Goal and Expectation of the Superintendent, as permitted under NMSA 1978, Section 10-15-1(H)(2) of the New Mexico Open Meetings Act; Discussion Certain Purchases regarding Newcomb Facilities and RFP 23-SSO-147 and RFP 2023-MAINT-106, as permitted under NMSA 1978, Section 10-15-1(H)(6) of the New Mexico Open Meetings Act

Motion to Convene in Executive Session at 9:22 pm

Motion by Gary J Montoya, second by Suzette J Haskie-Oberly.

Final Resolution: Motion Carried, 5-0

Yes: Christina J Aspaas, Suzette J Haskie-Oberly, Marion L Wells, Cheryl L George, Gary J Montoya

B. Reconvene in Open Session stated that the Board has discussed in the executive session only the subject identified in the agenda as the reason for which the meeting was closed: Discussion on Ongoing Personnel Matters regarding the Board's Goal and Expectation of the Superintendent, as permitted under NMSA 1978, Section 10-15-1(H)(2) of the New Mexico Open Meetings Act; Discussion on Certain Purchases regarding Newcomb Facilities and RFP 23-SSO-147 and RFP 2023-MAINT-106, as permitted under NMSA 1978, Section 10-15-1(H)(6) of the New Mexico Open Meetings Act

Motion to Reconvene in Open Session at 11:19 pm

Motion by Gary J Montoya, second by Suzette J Haskie-Oberly.

Final Resolution: Motion Carried, 5-0

Yes: Christina J Aspaas, Suzette J Haskie-Oberly, Marion L Wells, Cheryl L George, Gary J Montoya

C. Possible Action Item(s) on matters discussed in Executive Session: 1) RFP 2023-MAINT-106 Eradication & Medication of Pests & Varmints - Recommendation to Award Bid to San Juan Wildlife Services LLC; 2) RFP 23-SSO-147 Applied Behavioral Analyst Therapist - Recommendation to Award Bid to The Stepping Stones Group, Gifted Healthcare, Point Quest Group

Resolution: Motion to approve the 1) RFP 2023-MAINT-106 Eradication & Medication of Pests & Varmints - Recommendation to Award Bid to San Juan Wildlife Services LLC; 2) RFP 23-SSO-147 Applied Behavioral Analyst Therapist - Recommendation to Award Bid to The Stepping Stones Group, Gifted Healthcare, Point Quest Group

Motion to Approve the Consent Agenda

Motion by Gary J Montoya, second by Suzette J Haskie-Oberly.

Final Resolution: Motion Carried, 5-0

Yes: Christina J Aspaas, Suzette J Haskie-Oberly, Marion L Wells, Cheryl L George, Gary J Montoya

D. Draft Board Resolution

Resolution: Motion to direct board council Chappelle to draft a Board resolution and Chapter House resolution describing the importance of upgraded power facilities and substation at Newcomb.

Motion to Approve the Consent Agenda

Motion by Gary J Montoya, second by Suzette J Haskie-Oberly.

Final Resolution: Motion Carried, 5-0

Yes: Christina J Aspaas, Suzette J Haskie-Oberly, Marion L Wells, Cheryl L George, Gary J Montoya

## **8. REQUESTED ACTION ITEMS AND/OR REPORTS FOR NEXT MEETING:**

A. Possible Items for Next Meeting

- Update on ESSER Funds (amount left and expenditures consideration)
- Explanation process of FTE, proposed FTE, from departments, directors, for funding aspects, new FTE
- Newcomb Updates
- NMAA Updates
- Update on Memorialize Jersey

**9. PLUS/DELTA:**

A. Plus and Delta from Board Members  
PLUS - Cover a lot of information  
PLUS - We address issues  
PLUS - Try to stay in the time

**10. ADJOURNMENT:**

A. Adjourn Regular School Board Meeting  
Motion to Adjourn the Regular School Board Meeting at 11:33 pm  
Motion by Gary J Montoya, second by Suzette J Haskie-Oberly.  
Final Resolution: Motion Carried, 5-0  
Yes: Christina J Aspaas, Suzette J Haskie-Oberly, Marion L Wells, Cheryl L George, Gary J Montoya

Respectfully Submitted,

  
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Marion L. Wells, School Board Secretary