



CENTRAL CONSOLIDATED SCHOOL DISTRICT

District Administration Complex
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A Community of Learners Dedicated to Building Lives

REGULAR SCHOOL BOARD MEETING

Kirtland Board Room, Kirtland, NM
January 16, 2018 – 5:30 p.m.

MINUTES

School Board Members

Adam J. Begaye, *President*
Sheldon Pickering, *Vice-President (absent)*
Christina J. Aspaas, *Secretary*
Ruthda W. Thomas *Member (absent)*
Charlie T. Jones, Jr., *Member*

Administrators

Dr. Colleen W. Bowman, Superintendent
Dr. Rebecca Benedict, Assistant Superintendent
Cheryl Thompson, Director of Finance
Violet Kelley, Director of Human Resources
Amanda Sutherland, Director of Support Services

I. ROUTINE MATTERS

- A. Board President, Adam J. Begaye called the meeting to order and verified that a quorum was present through a roll call at 5:39 p.m.
- B. Charlie T. Jones, Jr. led the school board and audience in the Pledge of Allegiance.
- C. Christina J. Aspaas conducted a prayer.
- D. Agenda Review – Remove Item A – New Tax Return Report and Item F – Meeting with Architect regarding South Board Room Update for February Work Session agenda.
- E. Motion by Charlie T. Jones, Jr., second by Christina J. Aspaas to approve the amended Agenda. *Motion Carried, 3-0.*
- F. The Architect meeting with the South Board Room update will be rescheduled for February board meeting and Kirk Carpenter, Superintendent of Aztec Schools allow him to make his comments to the Board and community.

II. STUDENT, STAFF, AND COMMUNITY RECOGNITION

Ben Tensay, District Athletic Director presented Recognition Certificates to Kirtland Central High School Volleyball and Cross Country Teams.

III. COMMENTS FROM THE AUDIENCE

Kirk Carpenter, Superintendent of Aztec Schools thanked the board for CCSD who given their love and compassion to Aztec students and staff during the tragedy that happened in Aztec and Aztec will be forever grateful. Mr. Carpenter presented a certificate, Aztec Strong stickers, and bands.

IV. REPORTS

- A. Dr. Colleen W. Bowman, Superintendent commented according to Finance Department the IRS have not release the rules of the changes, tax schedule changes, the report will be given in February.
- B. Fundraising Request
1. Jeff Sagor, Newcomb High School Principal presented the fundraising request for Senior Pow-Wow Donation Letters, the letters will be going out on and off the reservations. The decision made will be the Senior Class President. The donation letter asking to received donation for the event.
- C. Kirtland Area Principal Reports
1. Melissa Roberts, Kirtland Elementary School, number one priority is safety, safety team all FEMA certified, 90-Day Plan student engagement, student data, Extra-Curricular Activities, Family Night, PTO success, and School Community. Proactive with students on colds and flu, and a protocol on sending information on absentees. Board President Adam Begaye helped with the Kindness Program posters contest.
 2. Steve Carlson, Judy Nelson Elementary School, school grades, PAC Committee, goal to fix the fields, safety team, 90-Day Plan on professional community, vertical planning team, Extra-Curricular activities such as running club, chess club, absentees letters are sent out to parents, academics goal is PARCC assessments, proficiency in reading,.
 3. Candace Keams-Benally, Kirtland Early Childhood Center, meet with teachers to discuss topics on upcoming spring semester, safety is a priority, open door policy to meet with parents to get their child enrolled, instructions for teachers, and a few teachers attended the child institute. Transition students who qualify for early child registration. The board would like a copy of the upcoming events.
 4. Randy Mason, Kirtland Middle School, January lockdown preparation, rapture system for attendance, involvement of the PAC, ELA department head, data driven and instruction team, consistent growth in the 7th Grade, PLC collaboration and lesson plans, Visual Arts 5 students recognized for Art & Writing Awards, Navajo class learning their clans, pageant in the summer at the BIPAC, FACS students received Food Handlers Certificates, 17 students qualify for District Honor Band, Early Warning Signs. KMS need more cameras, flu season and custodians are wiping down desks and chairs, and transition of students from middle school to high school with a plan.
 5. Shawna Becenti, Kirtland Central High School, Chief Manuelito scholarships, Cohort 4 Principal plan, 90-Day Plan focus on grade level team and early warning systems, advisement tutorial, safety at school, physical type needs on campus perimeter, safety training and drills, freshman academy, ignition mentorship, provide peer and adult support, Naviance online access on career goals. Flu and cold seasons communicating with students on washing hands and wiping desks, etc. Key goal as principals being the supportive leader, as for school wide look at school culture, pull data on current system on breakdown on grades. Freshman orientation provided and college application day.

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Motion by Christina J. Aspaas, second by Charlie T. Jones, Jr. to recess the Regular School Board meeting at 8:01 p.m. *Motion carried, 3-0.*

Motion by Charlie T. Jones, second by Christina J. Aspaas to reconvene from recess at 8:17 p.m. *Motion carried, 3-0.*

- D. Laura Huish presented the Central Consolidated School District Health Information Form. A recommendation and review by Department of Health and their attorney to have the Health Information Form at the schools, nurses at the school can have access for student's health information, and requesting the board for approval for the health authorization form starting SY 2018-19.
- E. Violet Kelley, Director of Human Resources presented the Policy G-1100 Tobacco Use by Staff Member /Smoking Update Proposal, The fifth paragraph "Referrals to resources to help staff overcome tobacco "additions" (change to "addictions") shall be provided to staff who are found to be violation of this policy".
- F. Violet Kelley presented Policy J-3000 Tobacco Use by Students Policy Update Proposal. The Board had no questions.
- G. Violet Kelley presented Policy J-6650 Student Automobile Use and Parking Policy Update Proposal. The Board had no questions.
- H. Violet Kelley presented Policy J-6661 Student Automobile Use and Parking Regulation Update Proposal. The Board had question on "Regulation" on the policies and if needed on other policies.
- I. Violet Kelley presented Policy J-6681 Student Automobile Use and Parking Exhibit Update Proposal.
- J. Violet Kelley presented Policy K-1750 Tobacco Use / Smoking on School Premises Update Proposal. A grammar correction to add the "i" to nclude and should read as "In addition, products designed or manufactured to irritate the products to "include" in the definitions are prohibited regardless of whether they contain tobacco or nicotine".
- K. Cheryl Thompson, Director of Finance presented the BAR 25205 GEAR UP NM State Initiative – 0086-Increase.
- L. Dr. Colleen W. Bowman, Superintendent commented the Ratification decision for Toys For Tots, received notification on providing toys to all schools, the toys were delivered to the schools. Next year announce contribution on donation at the next November board agenda.
- M. Dr. Berlinda Begay, Multicultural and Bilingual Coordinator read the Indian Policies and Procedures for Impact Aid SY 2018-19, followed the new guidelines to answer new requirements and Washington office sent IPP approved requirements. A Tribal

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Consultation meeting took place and received IPP input from the tribal officials. Dr. Begay explained Policy 3 subsection (ii.) Allow tribes and parents of Indian children the opportunity and time to review and comment on whether Indian children participate on an equal basis with non-Indian children. Another issue of Impact Aid report will be presented in February 2018-board meeting.

Motion by Charlie T. Jones, Jr., second by Christina J. Aspaas to take recess at 9:04 p.m.
Motion carried, 3-0.

Motion by Charlie T. Jones, Jr., second by Christina J. Aspaas to reconvene from recess at 9:09 p.m. *Motion carried, 3-0.*

V. CONSENT AGENDA

- A. Motion by Charlie T. Jones, Jr., second by Christina J. Aspaas to the amended Consent Agenda. *Discussion: Pull Item G – Central Consolidated School District Health Information Form School Year 2017-2018 to read as School Year 2018-2019. The Policies for Tobacco Use by Staff Member / Smoking with grammar correction. Motion carried, 3-0.*
- B. Motion by Charlie T. Jones, Jr., second by Christina J. Aspaas to approve the minutes for December 19, 2017 Regular School Board, December 28, 2017 Special School Board, and January 11, 2018 Work Session. *Motion carried, 3-0.*
- C. Motion by Charlie T. Jones, Jr., second by Christina J. Aspaas to approve the Unique Trip Request: 1) Kirtland Elementary School – Second Grade – Narrow Gauge Train – Durango, CO – April 6, 2018 (one-day) *Motion carried, 3-0.*
- D. Motion by Charlie T. Jones, Jr., second by Christina J. Aspaas to approve the Fundraising Request: 1) Newcomb High School – Senior Class – Senior Pow-Wow Donation Letters – January 17, 2018 through February 15, 2018. *Motion carried, 3-0.*
- E. Motion by Charlie T. Jones, Jr., second by Christina J. Aspaas to approve the Donation of Coats from KOAT. *Motion carried, 3-0.*
- F. Motion by Charlie T. Jones, Jr., second by Christina J. Aspaas to approve the Ratification decision by the Superintendent to accept Toy Donation for Ojo Amarillo Elementary School. *Motion carried, 3-0.*
- G. Motion by Charlie T. Jones, Jr., second by Christina J. Aspaas to approve the Ratification decision by the Superintendent to accept Toys For Tots for Central Consolidated School District in Kirtland, Shiprock, and Newcomb. *Motion carried, 3-0.*
- H. Motion by Charlie T. Jones, Jr., second by Christina J. Aspaas to approve the Indian Policies and Procedures. *Motion carried, 3-0.*
- I. Motion by Charlie T. Jones, Jr., second by Christina J. Aspaas to approve Policy G-11— Tobacco Use by Staff Member / Smoking Update Proposal. *Motion carried, 3-0.*
- J. Motion by Charlie T. Jones, Jr., second by Christina J. Aspaas to approve Policy J-3000 – Tobacco Use by Students / Smoking Policy Update Proposal. *Motion carried, 3-0.*

- K. Motion by Charlie T. Jones, Jr. second by Christina J. Aspaas to approve the Policy J-6650 Student Automobile Use and Parking Policy Update Proposal. *Motion carried, 3-0.*
- L. Motion by Charlie T. Jones, Jr., second by Christina J. Aspaas to approve the Policy J-6651 Student Automobile Use and Parking Regulation Update Proposal. *Motion carried, 3-0.*
- M. Motion by Charlie T. Jones, Jr., second by Christina J. Aspaas to approve the Policy J-6681 Student Automobile Use and Parking Exhibit Update Proposal. *Motion carried, 3-0.*
- N. Motion by Charlie T. Jones, Jr., second by Christina J. Aspaas to approve the Policy K-1750 Tobacco Use / Smoking on School Premises Update Proposal. *Motion carried, 3-0.*
- O. Motion by Charlie T. Jones, Jr., second by Christina J. Aspaas to approve the J1 New Hires. *Motion carried, 3-0.*
- P. Motion by Charlie T. Jones, Jr., second by Christina J. Aspaas to approve the Accounts Payable Disbursements. *Motion carried, 3-0.*
- Q. Motion by Charlie T. Jones, Jr., second by Christina J. Aspaas to approve the Budget Adjustments and Journal Entries and BARs; 1) 24189 Student Support Academic Achievement Title IV – 0100-Initial Budget; 2) 25205 GEAR UP NM State Initiative – 0085-Increase; 3) 28201 CYFD-Child and Adult Care Food Program – 0095-Initial Budget; 4) 29102 Private Dir Grants (Categorical) – 0099-Increase. *Motion carried, 3-0.*
- R. Motion by Charlie T. Jones, Jr., second by Christina J. Aspaas to approve the Items Over \$60,000. *Motion carried, 3-0.*

VI. ITEMS PULLED FROM CONSENT AGENDA FOR DISCUSSION

- A. Motion by Charlie T. Jones, Jr., second by Christina J. Aspaas to the amended Central Consolidated School District Health Information Form from School Year 17-18 to School Year 18-19. *Motion carried, 3-0.*

VII. REPORTS

Board Reports:

- No reports from the Board

Superintendent Report:

Dr. Colleen W. Bowman, Superintendent, commented on Grant Application Discussion with Capacity Builders, Finance meeting with H&M, Consultation with Rep. Clahchischilliage regarding projects that she will advocate for funding, Consultation with NTUA, Finance, Buildings & Construction regarding high voltage lines, ESSA Training for Principals, Principals Pursuing Excellence in Albuquerque on January 22-24, SHRM Training at San Juan College on January 31 to February 2, CHC Public Hearings in Newcomb on February 7, Shiprock on February 8, and Kirtland on February 12 at 5:30 p.m.

VIII. REQUESTED ACTION ITEMS AND REPORTS FOR NEXT MEETING

- Architect with South Board Room
- New Tax Reform

IX. PLUS / DELTA

Strengths (+):

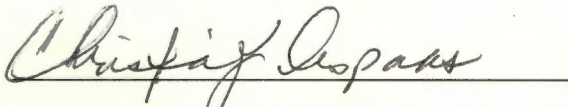
Changes (Δ):

Kirk Carpenter attendance
Principals Report
Good meeting

X. ADJOURN

Motion by Charlie T. Jones, Jr., second by Christina J. Aspaas the Regular School Board meeting at 9:31 p.m. *Motion carried, 3-0.*

Respectfully Submitted,



Christina J. Aspaas, Board Secretary