



CENTRAL CONSOLIDATED SCHOOL DISTRICT

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A Community of Learners Dedicated to Building Lives

WORK SESSION/REGULAR SCHOOL BOARD MEETING

Shiprock Board Room, Shiprock, NM
November 16, 2017 – 4:00 p.m.

MINUTES

School Board Members

Adam J. Begaye, *President*
Sheldon Pickering, *Vice-President*
Christina J. Aspaas, *Secretary*
Ruthda W. Thomas *Member*
Charlie T. Jones, Jr., *Member* (arrived at 4:50 pm)

Administrators

Dr. Colleen W. Bowman, Superintendent
Dr. Rebecca Benedict, Assistant Superintendent
Cheryl Thompson, Director of Finance
Violet Kelley, Director of Human Resources
Amanda Sutherland, Director of Support Services

I. ROUTINE MATTERS

- A. Board President, Adam J. Begaye called the meeting to order and verified that a quorum was present through a roll call at 4:11 p.m.
- B. Christina J. Aspaas led the school board and audience in the Pledge of Allegiance.
- C. Sheldon Pickering conducted a prayer.
- D. Agenda Review – Remove from Reports Section IV – N – J1 Visas and Human Resources Vacancies Report for December Board meeting.
- E. Motion by Christina J. Aspaas, second by Sheldon Pickering to approve the amended Agenda. *Motion Carried, 4-0.*

II. STUDENT, STAFF, AND COMMUNITY RECOGNITION

- A. Staci Gallaher, CPHS Principal recognized Bunny McComb for 2017 GRADS Teacher Extraordinaire Award. Dr. Colleen W. Bowman, Superintendent attended the GRADS Sustainability Summit and they announced the 2017 GRADS Teacher Extraordinaire Award to Bunny McComb. Board Secretary Christina J. Aspaas thanked Bunny McComb for her admiration of nine years teaching. Board President Adam J. Begaye also thanked Bunny McComb for a continued teacher at CPHS.

III. COMMENTS FROM THE AUDIENCE

No Comments from the Audience

IV. REPORTS**A. Unique Trip Requests**

1. Ben Tensay, Athletic and Activities Coordinator presented the Student Travel for Kirtland Middle School traveling to Hawaii Island Tour. Dr. Bowman made an announcement to have all sponsors for the Unique Trip Requests to be present at the board meetings.
2. Jeffrey Hammons, Mesa Elementary School Teacher presented the Student Travel for Four Corners First Lego League Tournament.
3. Donna Stevens, Judy Nelson Elementary presented the Student Travel for Four Corners First Lego League Tournament.
4. Tse Bit Ai Middle School representative was present for the Student Travel for Four Corners First Lego League Tournament.
5. Yolanda Benally, SHS Gear Up presented the SHS Seniors to tour Fort Lewis College to have students learn more about the college facilities, student life, culture on campus, academic and other programs offered by the institution.
6. MGY SGT Ira B. Harris, Shiprock High School presented the Student Travel for MCJROTC to participate in the 2017 Rocky Mountain Regional CMP Cup Match and CMP Junior State Championship Match in Fountain Fort Carson High School.
7. Ginny Davis, Shiprock High School Band Teacher presented the Student Travel for Shiprock High School Band to participate in the Music in the Parks in Anaheim, CA.

(Charlie T. Jones, Jr. arrived at the Work Session/Regular School Board meeting at 4:50 p.m.)

8. Ginny Davis also presented the Shiprock High School Band to participate in the clinicians and rehearsal for two days at Fort Lewis College, Durango, CO.
9. Laurinda Warren, Career Prep High School Daycare Specialist presented the Student Travel for Polar Express Experience in Durango, CO.
10. Deanna Stevens, Kirtland Central High School Band teacher presented the Student Travel for students who will participate in Honor Band at Fort Lewis College, Durango, CO.

B. Fundraising Requests

1. Jessica Scruders, Kirtland Middle School Band teacher presented the fundraising request for Applebee's Flapjack Fundraiser and the fundraising will go to educational trip to Denver, CO.
2. Vickie Lake, Shiprock High School Agricultural teacher and 2019 Class Sponsor presented the fundraising for Open Vendor Contribution. Dr. Bowman requested to add the number of the Junior Class students to the request.
3. David Bridgewater, Tse Bit Ai Middle School Band teacher presented the fundraising request for Double Good Popcorn Sale, the funds collected will be deposit in the Band Activity Account. The funds used for a trip to Salt Lake City, UT in May 2018.

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- C. Staci Gallaher, Career Prep High School Principal request for School Board for approval of donation of 12 turkeys and vegetables to be given to students by door prize drawings.
 - D. Matt Jopek, Kirtland Central High School Assistant Principal presented the donation from Joe Ziems Classic Annual Golf Tournament to Kirtland Central High School Girls Golf Program. Board Secretary Christina J. Aspaas commented to make sure the check has the correct spelling of the school.
 - E. John Tohtsoni, Shiprock High School Principal presented the donation for Shiprock High School Cross Country Team. The amount of the donation divided between girls and boys cross-country team.
 - F. Kristy Stock, Grants and Compliance Supervisor presented the donation from Presbyterian Health Services for the Homeless Program, and serve 95 students (21 High School, 21 Middle School, 53 Elementary) for the homeless program.
 - G. Kristy Stock also presented the 2017-2018 Contract for GRADS Instructional Component between NM GRADS System and Central Consolidated School District. The amount of \$2,500.00 to be used toward the salary and fringe benefits of the GRADS Teachers on a semi-annual reimbursement basis.
 - H. Matt Jopek, Assistant Principal and Jerry Goble, Coach of Kirtland Central High School presented the Bowling Sponsorship Sweeps Advertising. Provide a price listing from the company of sponsorship. There are interest of bowling at Kirtland Central High School. Parents provide the transportation for the students.
 - I. Milo McMinn and Darah Tabrum, Coordinator of Academies Program of Bond Wilson Technical Center presented the Academies Pathways. Fastest Growing Occupations in San Juan County; 2018-2019 Additional Offerings in Kirtland Central High School, Shiprock High School, Newcomb High School, and Career Prep High School; Academies and Bond Wilson Partnership; Spring 2018 Offerings at Bond Wilson Technical Center; Bond Wilson & Academies Budget; Community Outreach.
 - J. Milo McMinn also presented the Memorandum of Agreement between Navajo Technical University and Central Consolidated School District with a listing of authorized Dual Credit Courses and Location of Delivery as of 2017-2018.

Motion by Charlie T. Jones, Jr., second by Christina J. Aspaas to take a recess. Motion carried, 5-0. Time: 6:36 p.m.

Motion by Charlie T. Jones, Jr., second by Christina J. Aspaas to reconvene from recess. Motion carried, 5-0. Time: 6:50 p.m.

- K. Dr. Rebecca Benedict, Assistant Superintendent introduced the Shiprock area principals to present their Principal's Report. Each principals gave their insights and happenings at their schools. The board would like to have school events emailed. Some highlights discussed from the Principals to the Board members were lockdowns and fire drills

evacuation, radios, classroom ratio, PARCC information to parents, dual language program, scholarship for students, Special Education services, housekeeping, PAC meetings, and principals five year vision. Dr. Bowman would like to have an Alumni profile to get this message out to the district and community.

- L. Rebecca Brandt, EPO Coordinator of Programs presented the New Mexico Pre-K Report; CCSD NM Pre-K Allotment; Current Enrollment Per Teacher and EA; NM Pre-K Guidelines for Class Size; and NM Pre-K Guidelines for Inclusion Setting.
- M. Leandro Venturina, Data and Compliance Coordinator presented the 40th Day Report; Membership Report trend; Membership-District Detail Report 2017-2018 District; Data Review System-23 Bureaus Validation; Next Step; 80th Day Count; Appendix-Detailed Membership Report by School.
- N. Violet Kelley, Human Resources Director requested to remove J1Visas and Human Resources Vacancies Report off the agenda until December 2017 Board agenda.
- O. Marvis Frazier, Compliance Specialist & Rapid Response Team and Cheryl George, Health & Wellness Specialist presented the Overview of Safety Procedures and Numbers of Lockdown. Rapid Response Team; Incident Commander organization; District ICT Membership; CCSD Emergency Procedures; Suspected Gas/Propane Leak; Emergency Incidents; District and Building Level Emergency Checklist; Response for Security Coverage Data Overview; Event Response by Location; RRT Response by Event Type; Request for Board Support to create a District Safety and Wellness Department. The board members would like to know the event type, location, when, and when lifted. Dr. Bowman clarified the change in name of the job description only.
- P. Candice Thompson, Construction and Building Coordinator presented the Mobile Homes in Newcomb, five vacant mobile homes in Newcomb, 36+ years old, pictures provided on condition of the mobile homes, file for lost mobile home titles, the mobile homes can be dispose of without titles, the mobile homes cannot be sold without titles. Ms. Thompson will contact the Newcomb Fire volunteers of disposing the mobile trailers; however, titles needed to be disposed.
- Q. Candice Thompson also presented the Kirtland Elementary School HVAC Project. Fifty percent plans complete and reviewed by committee of CCSD construction and maintenance employee with ME&E Engineering; 100% CD plans to be approved by PSFA; Bid Opening; Board Presentation and Board approval; Award and start submittal process; Start construction work that won't disrupt classrooms; All units to be delivered; Construction; Project Complete by October 2018. Board President Adam Begaye asked about the Kirtland Central High School schedule, the project is not scheduled to be completed until March 2018; phase 4 of 7; project complete by February 2018; the roofing to the main entrance is 75% complete and Shiprock High School is 83% complete. Provide the Kirtland Central High School HVAC schedule to the Board. Dr. Bowman will sign the MOU with Board approval of November 16, 2017.

- R. Candice Thompson presented the Memorandum of Understanding between Public Facilities Authority (PSFA), planning, design and construction funding to complete system upgrades at the existing facilities to adequacy for 664 students, grades K-6.
- S. Dr. Berlinda Begay presented the JOM and Title VI Reports ending October 2017.
- T. Cheryl Thompson, Director of Finance presented the total amounts for Accounts Payable Disbursement for Outstanding Checks, Check Listings, Vendor Listings, and Purchasing Cards.
- U. Cheryl Thompson presented the Budget Adjustments and Journal Entries, and BARs for 25205 Gear Up NM State Initiatives, and three 27149 Pre-K Initiative, 29102 Private Dir Grants.
- V. Cheryl Thompson presented the two requests for Items Over \$60,000, Cooperative Educational Services of New Mexico and Unlimited Teletherapy LLC.
- W. Cheryl Thompson presented the Month Fiscal Reports for Expenditures and Revenue for 11000 General Funds, Grants, Capital and Debt.

V. CONVENE IN EXECUTIVE SESSION: DISCUSS COMMUNICATION OF LEGAL COUNCIL AND BOARD AS PERMITTED UNDER SECTION 10-15-1(H)(7) OF THE NEW MEXICO OPEN MEETINGS ACT

Motion by Christina J. Aspaas, second by Ruthda W. Thomas to convene in Executive Session. Discuss Communication of Legal Council and Board permitted under Section 10-15-1(H)(7) of the New Mexico Open Meetings Act. A roll call vote was taken: Charlie T. Jones, Jr. voted no; Sheldon Pickering voted yes; Christina J. Aspaas voted yes; Ruthda W. Thomas voted yes; Adam J. Begaye voted yes. *Motion carried, 4-1 (Charlie T. Jones, Jr. voted no). Time: 11:53 p.m.*

VI. RECONVENE IN OPEN SESSION

Motion by Sheldon Pickering, second by Christina J. Aspaas to Reconvene in Open Session stated that the Board has discussed in the executive session only the subject identified in the agenda as the reason for which the meeting was closed: Discussed Communication of Legal Council and Board permitted under Section 10-15-1(H)(7) of the New Mexico Open Meetings Act. A roll call vote was taken: Charlie T. Jones, Jr. voted yes; Sheldon Pickering voted yes; Christina J. Aspaas voted yes; Ruthda Thomas voted yes; Adam J. Begaye voted yes. *Motion carried, 5-0. Time: 12:32 a.m.*

VII. CONSENT AGENDA

- A. Motion by Christina J. Aspaas, second by Sheldon Pickering to approve the Consent Agenda. *Discussion: Student Travel for accurate number of students for field trips. Motion carried, 5-0.*

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- B. Motion by Christina J. Aspaas, second by Sheldon Pickering to approve the minutes for October 17, 2017 Regular School Board and November 13, 2017 Special School Board. *Motion carried, 5-0.*
- C. Motion by Christina J. Aspaas, second by Sheldon Pickering to approve the Unique Trip Requests: 1) Kirtland Middle School – Class – Hawaii Island State Tour – Honolulu, Hawaii – June 6, 2018 through June 16, 2018; 2) Mesa Elementary School – Gifted – Compete in Four Corners First Lego League Robotics Tournament – Durango, CO – December 2, 2017 (one-day); 3) Judy Nelson Elementary School – Gifted – Compete in Four Corners First Lego League Robotics Tournament – Durango, CO – December 2, 2017 (one-day); 4) Tse Bit Ai Middle School – Gifted – Compete in Four Corners First Lego League Robotics Tournament – Durango, CO – December 2, 2017 (one-day); 5) Shiprock High School – Gear Up – Tour of Fort Lewis College – Durango, CO – December 1, 2017 (one-day); 6) Shiprock High School – MCJROTC – 2017 Rocky Mountain Regional CMP Cup Match and CMP Junior State Championship Match – Fountain Fort Carson, CO – November 30, 2017 through December 1, 2017; 7) Shiprock High School – Band – Music in the Parks – Anaheim, CA – May 3, 2018 through May 6, 2018; 8) Shiprock High School – Band – Fort Lewis College Honor Band – Durango, CO – February 2, 2018 through February 3, 2018; 9) Career Prep High School – Child Care Center – Polar Express Experience – Durango, CO – December 21, 2017 through December 22, 2017; 10) Kirtland Central High School – Band – Fort Lewis College Select Band Clinic – Durango, CO – February 2, 2018 through February 3, 2018. *Motion carried, 5-0.*
- D. Motion by Christina J. Aspaas second by Sheldon Pickering to approve the Fundraising Request: 1) Kirtland Middle School – Band – Applebee’s Flapjack Fundraiser – December 1, 2017 through February 20, 2018; 2) Shiprock High School – FFA and Class of 2019 (Junior) – Open Vendor Contributions – November 17, 2017 through June 30, 2018; 3) Tse Bit Ai Middle School – Band – Double Good Popcorn Sale – January 16, 2018 through February 9, 2018. *Motion carried, 5-0.*
- E. Motion by Christina J. Aspaas, second by Sheldon Pickering to approve the Donation of Thanksgiving Food Items to Career Prep High School Students for Thanksgiving. *Motion carried, 5-0.*
- F. Motion by Christina J. Aspaas, second by Sheldon Pickering to approve the Donation from Joe Ziems Classic Annual Golf Tournament to Kirtland Central High School Girls Golf Program. *Motion carried, 5-0.*
- G. Motion by Christina J. Aspaas, second by Sheldon Pickering to approve the Donation from Cynthia L. Hardy for Shiprock High School Cross Country Team. *Motion carried, 5-0.*
- H. Motion by Christina J. Aspaas, second by Sheldon Pickering to approve the Donation from Presbyterian Health Services. *Motion carried, 5-0.*
- I. Motion by Christina J. Aspaas, second by Sheldon Pickering to approve the Bowling Sponsorship Sweeps Advertising. *Motion carried, 5-0.*

- J. Motion by Christina J. Aspaas, second by Sheldon Pickering to approve the Memorandum of Agreement between Navajo Technical University and Central Consolidated School District. *Motion carried, 5-0.*
- K. Motion by Christina J. Aspaas, second by Sheldon Pickering to approve the Memorandum of Understanding between Public School Facilities Authority (PSFA) and Central Consolidated School District. *Motion carried, 5-0.*
- L. Motion by Christina J. Aspaas, second by Sheldon Pickering to approve the 2017-2018 Contract for GRADS Instructional Component between NM GRADS System and Central Consolidated School District. *Motion carried, 5-0.*
- M. Motion by Christina J. Aspaas, second by Sheldon Pickering to approve the 2017-2018 Systems-Based Capital Outlay Awards for Kirtland Elementary School. *Motion carried, 5-0.*
- N. Motion by Christina J. Aspaas, second by Sheldon Pickering to approve the Accounts Payable Disbursements. *Motion carried, 5-0.*
- O. Motion by Christina J. Aspaas, second by Sheldon Pickering to approve the Budget Adjustments and Journal Entries and BARs; 1) 25205 Gear Up NM State Initiative – 0086-Initial; 2) 27149 Pre-K Initiative – 0065-Maintenance; 3) 29102 Private Dir Grants (Categorical) – 0066-Transfer; 4) 29102 Private Dir Grants (Categorical) – 0085-Initial; 5) 29102 Private Dir Grants (Categorical) – 0087-Initial. *Motion carried, 5-0.*
- P. Motion by Christina J. Aspaas, second by Sheldon Pickering to approve the Items Over \$60,000. *Motion carried, 5-0.*

VIII. ITEMS PULLED FROM CONSENT AGENDA FOR DISCUSSION

- A. No Items pulled from the Consent Agenda for Discussion.

IX. REPORTS

Board Reports:

- Christina J. Aspaas – no report.
- Ruthda W. Thomas – no report.
- Sheldon Pickering – no report.
- Charlie T. Jones, Jr. – no report.
- Adam J. Begaye – attended Kirtland Elementary School to judge the Act of Kindness for School Pledge posters.

Superintendent Report:

Dr. Colleen W. Bowman, Superintendent emailed the superintendent report to the board.

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X. REQUESTED ACTION ITEMS AND REPORTS FOR NEXT MEETING

- Graduation Status Report from Principals for January's Board Agenda
- High School ATHLETIC AND ACTIVITES Recognitions

XI. PLUS / DELTA

Strengths (+):

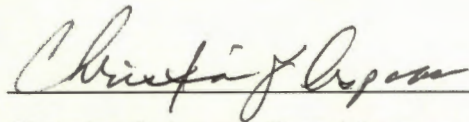
Changes (Δ):

Stayed together throughout the meeting

XII. ADJOURN

Motion by Sheldon Pickering, second by Charlie T. Jones, Jr. the Regular School Board meeting at 12:57 a.m. *Motion carried, 5-0.*

Respectfully Submitted,



Christina J. Aspaas, Board Secretary