



# CENTRAL CONSOLIDATED SCHOOL DISTRICT

District Administration Complex  
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*A Community of Learners Dedicated to Building Lives*

## WORK SESSION

Shiprock Board Room, Shiprock, New Mexico  
January 12, 2017 – 6:30 p.m.

### MINUTES

#### School Board Members

Randy Manning, *President*  
Adam J. Begaye, *Vice-President*  
Christina J. Aspaas, *Secretary*  
Ruthda W. Thomas, *Member* (arrived at 7:08 pm)  
Charlie T. Jones, Jr., *Member* (arrived at 7:05 pm)

#### Administrators

Dr. Colleen W. Bowman, Interim Superintendent  
Dr. Rebecca Benedict, Director of Curriculum & Instruction  
Eric James, Director of Facilities  
Violet Kelley, Director of Human Resources  
Dr. Pandora Mike, Director of Support Services  
Amanda Sutherland, Director of EPO  
Herbie Clichee, Director of Finance

### I. ROUTINE MATTERS

- A. Board President, Randy Manning the meeting to order at 6:36 p.m.  
Dr. Colleen W. Bowman, Interim Superintendent requested to remove from the Work Session agenda: Section IV-G-MOA with Navajo Nation Department of Behavioral Health Services; Section IV-H-Organizational Chart; and Section IV-J-Capital Asset Policy

### II. STUDENT, STAFF, AND COMMUNITY RECOGNIZTION

Dr. Colleen W. Bowman, Interim Superintendent recognized Malachi Lee, Student of Shiprock High School who designed the New CCSD Logo. Malachi Lee was not in attendance to accept his certificate.

Jeffrey Hammons and Andrea Thomas of Mesa Elementary School recognized Mesa Elementary School for Robotics Design.

Eric Arpelar and Jeffrey Hammons recognized Newcomb High School for Chess Tournament.

Ben Tensay, Athletic and Activities Coordinator recognized the CCSD Navajo Times and NMHSCA North/South All-Star Participants for Shiprock and Newcomb schools.

### III. COMMENTS FROM THE AUDIENCE

Dolores Gruber voiced her concern about the PE Teacher at Tse Bit Ai Middle School.



Dr. Colleen W. Bowman, Interim Superintendent on behalf of Rose Ann Shirley read a letter thanking the district and the Board for their support and condolences. Ms. Shirley is requesting to have a banner hung at the Newcomb Elementary School gym and Newcomb High School in honor of her daughter Tammy D. Shirley.

#### IV. REPORTS

##### A. Unique Trip Requests

1. Esther Paul, Teacher at Mesa Elementary and Dr. Louisa Lopez-Martinez, Principal requested to take students to Silverton Narrow Gauge Railroad and Museum in Durango, CO on May 2, 2017 for a one-day trip.
2. Dannell Yazzie and Sgt. Major Maldonado presented the Student Travel for MCJROTC to travel to Santa Fe High School for the JROTC Military Skills Meet on February 3-4, 2017.
3. Sandra Garnanez, Art Teacher at Shiprock High School requested to have the students attend the High School Souls of Nations Art Competition in Window Rock, AZ on February 17, 2017 for one-day. If students are nominated they will have the opportunity to attend New York City, NY in March 2017. Dr. Bowman requested if students are nominated, have students attend the board to give presentation before their trip.

B. Sgt. Major Maldonado, Shiprock High School presented the acceptance of donation received from Daughters of the American Revolution organization.

C. Violet Kelley, Director of Human Resources and Margene Purcella, Food Services Coordinator presented the Policy Section E – Food Service. Ms. Kelley announced there are three changes. Margene Purcella explained the meal charges, include elementary and middle schools on the second paragraph of E-3400. Question from the Board if parents will be notified of nonpayment on meals. Dr. Bowman requested to add on the first sentence stating the parents will be notified if there is a nonpayment on meal the first time. E-3400 – Hungry Students strike out paragraph three and four and strike out “Meals for Police Officers”. The guideline for calorie count is set by the USDA. Section E-3550 Food Services Sanitation Program – Food Handlers Card – add State of NM. A change on Policy 3600 – instead of five years it will be three years on services records.

D. Violet Kelley, Director of Human Resources presented the Second Reading of Policy Section F – Facilities Development with no changes.

E. Violet Kelley and Tanya Armine presented the First Reading of Policy Section G – Personnel. Section G-0231 Equal Employment Opportunity - Complaint Form, Ms. Aspaas would like to see more clarification on Compliance Officer. For Section G-050 Staff Standard of Conduct (Policy) would like to see the Staff Conduct Procedure instead of the Policy. Section G-0700 need to add brother-in-law and strike “or” and insert a comma. Dr. Bowman suggested to have a Special School Board meeting to finish out the policies. The board would like to continue from G-0761 at the next meeting.

F. Violet Kelley presented the Salary Schedule and CBA Signature Page. The salary schedule are approved, just need to keep in line with the Master Agreement. The Instructional Support Provider changed and the agreement needs to be signed by the Board.

G. The Memorandum of Agreement with Navajo Nation Department of Behavioral Health Services Shiprock Services Unit and Newcomb High School for the Provision of Substance Abuse

Assessment and Treatment to Newcomb Middle School and High School Students to be presented at the next board meeting in February 2017.

- H. Dr. Colleen W. Bowman announced to move the Organizational Chart to Tuesday, January 17, 2017 Regular School Board meeting.
- I. Herbie Clichee, Director of Finance presented the Title VII and JOM report. Mr. Manning requested to give number of meetings for the month. The Board is requesting for Cultural Heritage Center to give a report on spending.
- J. Herbie Clichee requested to move Capital Asset Policy to February Board meeting.
- K. Herbie Clichee presented the Payment of Bills for Outstanding Checks, Check Listings, Vendor Listings, and Purchasing Cards.
- L. Herbie Clichee presented the Budget Adjustments and Journal Entries and explained each BARs Report.
- M. Herbie Clichee also presented the Items Over \$60,000.
- N. Herbie Clichee presented the Monthly Fiscal Report on Expenditures and Revenues for General Funds, Grants, Capital Outlay & Debt Services.

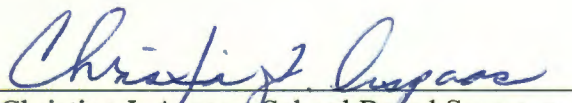
## V. DISCUSSION

- A. Items and/or Discussion for the January 17, 2017 Regular School Board Meeting
  - Permanent Cash Transfer to Teacherage for SY 16-17

## VI. ADJOURNMENT

Motion by Adam J. Begaye, second by Charlie T. Jones, Jr. to adjourn the Work Session meeting at 11:05 p.m. *Motion carried, 5-0.*

Respectfully Submitted,

  
Christina J. Aspaas, School Board Secretary