



# CENTRAL CONSOLIDATED SCHOOL DISTRICT

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*A Community of Learners Dedicated to Building Lives*

## WORK SESSION / REGULAR SCHOOL BOARD MEETING

Kirtland Board Room, Kirtland, NM  
April 18, 2017 – 4:00 p.m.

### MINUTES

#### School Board Members

Adam J. Begaye, *President*  
Sheldon Pickering, *Vice-President*  
Christina J. Aspaas, *Secretary* (arrived 5:30pm)  
Ruthda W. Thomas, *Member*  
Charlie T. Jones, Jr., *Member*

#### Administrators

Dr. Colleen W. Bowman, Superintendent  
Dr. Rebecca Benedict, Director of Curriculum & Instruction  
Cheryl Thompson, Director of Finance  
Eric James, Director of Facilities  
Violet Kelley, Director of Human Resources  
Amanda Sutherland, Director of Exceptional Programs  
D'rese Sutherland, Interim Director of Finance

### I. ROUTINE MATTERS

- A. Board President, Adam J. Begaye called the meeting to order and verified that a quorum was present through a roll call at 4:17 p.m.
- B. Ruthda W. Thomas led the school board and audience in the Pledge of Allegiance.
- C. Sheldon Pickering conducted a prayer.
- D. Swearing In of Board Members – San Juan County Magistrate Judge Rena Scott
- E. Agenda Review – Honoring Coach Bill Cawood add May Report; Reports Item E – Master of Arts in Education add to action item to consent agenda and Item N – Bilingual Multicultural Education Application.
- F. Motion by Charlie T. Jones, Jr., second by Sheldon Pickering to approve the amended Agenda. *Motion Carried, 4-0.*

### II. STUDENT, STAFF, AND COMMUNITY RECOGNITION

- Dr. Colleen W. Bowman, Superintendent recognized Dennis Fieldsted for his service with the Central Consolidated School District as Building and Construction Coordinator.

### III. COMMENTS FROM THE AUDIENCE

Shawn Becenti, Kirtland Central High School Principal recognized the Kirtland Central High School BPA state qualifiers.

Dr. Colleen W. Bowman, Superintendent announced that David Craig of NMPED is in route to the board meeting to give a presentation to the Board on the 90-Day Plan.

#### IV. REPORTS

##### A. Unique Trip Requests

1. Ben Tensay, Athletic and Activities Coordinator presented the Shiprock High School Girls Basketball to travel for Window Rock, AZ for Spring Council Session.
2. Ben Tensay presented the Kirtland Central High School for FCCLA for Leadership Conference to travel to Nashville, TN.
3. Ben Tensay presented the Shiprock High School Gear Up for the College Horizon Pre-College Program to Washington State. Jeff Sagor, Assistant Principal explained the one student who will be part of the Gear Up grant to send the one student on the trip, all the legal documents approved with parents.
4. Ben Tensay presented the Shiprock High School Gear Up for Student National Leadership Conference to San Francisco, CA. Ms. Yolanda Benally, Gear Up Program, explained the trip for two students who will be attending the conference.

##### B. Fundraising Requests

1. Ben Tensay presented the Shiprock High School to sell pull-overs, t-shirt, and caps at the Chieftain Store, also sell to the parents and community. Dr. Bowman explained the fundraising for in school and out of school fundraising.
2. Ben Tensay presented the Shiprock High School Chieftain Football 2017. Mr. Stovall requesting for board approval for supplies to the Athletic program, the community would like to donate to help with the athletics program. Also to invite Kirtland and Newcomb to the circle.

##### C. Jeff Sagor, Shiprock High School Assistant Principal presented the Coding Proposal. A proposal with Central Consolidated School District for a grant for students for College and Career Readiness opportunity. Requesting a computer camp from July to August for students, a \$90,000 investment. The May's board meeting Mr. Sagor will submit the letter for BAR approval.

##### D. Wendy Hunt, teacher at Judy Elementary School presented the Second Cohort of the Educational Leadership Masters Research Program at Fort Lewis College. Ruthda W. Thomas suggested involving parents with the research and bringing the results back to the Board.

##### E. Dorene West-Watchman presented the Master of Arts Education, Teacher Leadership Option Certificate Fort Lewis College Master's Program, the research is required to be release from work and collaborate on working with the research. Ms. West-Watchman requested permission from the Board to take time off from work for the research program. Dr. Bowman requested to hold off on the consent agenda for approval until the acceptance of the research. Violet Kelley, Human Resource Director will research the leave request. Dr. Dave Goldtooth informed the board, the teacher further their leadership skills and Professional Development will be decided. A request for acceptance for research program to be added in the future board agenda.

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- F. Pedro Larribas presented the Midway USA and Wal-Mart Cyber Grants for JROTC Program. The Midway USA Grant is an opportunity to support the rival team directly for a trip to Colorado Springs and marksmanship shooters, rifle team competition. The endowment fund is \$36,000. The team endowment is shooting team organization, who received an application and funding account created, also needing approval to use the funding for the JROTC Program.
  - G. Shriley Pelot presented the Heard Museum Grant. The student art show through the Heard Museum in Phoenix, AZ. Ms. Pelot give her students opportunity to enter their art and apply for a grant to cover materials for a certain art project.

*(Christina J. Aspaas arrived to the Board meeting at 5:30 pm)*

- H. Dennis Fieldsted, Construction and Building Coordinator presented the Bid Recommendation for EBS Overflow Parking Lot. Two responded LaPlata Construction and Halo Services, Inc., the request for recommendation is to LaPlata Construction. The project will be to extend the parking lot. Dr. Bowman identified parking area with Phil Thomas PAC. Adam J. Begaye would like to see a map of the parking lot of Eva B. Stokely Elementary School and Phil Thomas PAC. The project will start in mid May 2017. The next fiscal year will have another bid recommendation for asphalt.
- I. Rick Nussbaum, Technology Coordinator presented the E-Rate RFP results for Internet and Wide Area Network. The report will be included at the Board Retreat. Dr. Bowman explained the difficulty of the projects on the reservations and approving the projects.
- J. Don Hornbecker, Elementary Schools Coordinator presented the Reader to Reader, Inc. Book Donation, 2000 books, costing \$30,000, the libraries use the books for incentives. Dr. Bowman requested to save some books for the summer program.

David Craig, NMPED School Budget and Finance Bureau presented the 90-Day Plan to the Board. At the beginning, of late November and December put CCSD 90-Day Correction Plan, fraud, financial reports, cash reconciliation on a time basis, a second letter for additional plans to be completed. The Superintendent Bowman and her coordinated her team and responded in a timely manner, such as audit cash finding, internal control review on breakdown on financial audit findings, positive outcomes, level-two business officials due to experiences, additional field work modified 2016 audit with disclaim audit, adjusted journal entries, analysis cash controls, training on the accounting system, two documents of references and materials to the board that provides action plans. Additional work in internal controls to be corrected immediately, due to state law, the cash reconciliation on a monthly basis and payroll same staff entering amount of being paid. In December CCSD was in rough shape in audit findings, a plan forwarded that will put in the highest performing school district and supportive of Dr. Colleen W. Bowman work, the entire district got involved to help with correction plan. Mr. Craig met with each Cabinet members, input on taken a hard look on the finances, key consideration on board oversight, cash reconciliation completed and provided to the board members, financial report to be submitted to the board by Dr. Bowman. Section internal control review Appendix C that outlines how to resolve the bond issue and who is responsible, and deadline is November 20, 2017. CCSD will have a written report on

the correction action and submit to NMPED. A letter received from Mr. Craig stating to release CCSD off the correction plan. Ms. Aspaas commented that she is thankful of hearing good news and the Superintendent and cabinet members did a great job. Adam Begaye thanked Dr. Bowman and Cabinet Members for a great job, thanked David Craig for coming down to the board meeting to give a report.

Karen Smith of H&M governmental accounting firm and consulting firm. H&M started the reconciliation in November 2016, process and procedure requirements and organization, internal controls, collect money and take it to the bank, segregation of duties on finance, establish the phase and help correct, reviewed the staff responsibilities, reviewed modifications, phase two development adopting manual and procedures, starting July 1<sup>st</sup> the procedures will be in place, and the staff will be trained. Dr. Bowman will have electronic copy of the 90-Day Plan, the best interest as a standing report on a monthly basis. First step have a procedure manual, building on the training on expectations. David Craig recommended on a written policies and procedures and level two-license business official experience. Dr. Bowman will share the restructuring organizational plan at the Board Retreat and D'rese Sutherland is the finance consultant.

- K. Dr. Rebecca Benedict, Director of Curriculum & Instruction presented the Graduation Data Report. Tamara Allison presented the Graduation Projection Report for Newcomb High School, third year as Principal, each year add more programs, 47 Seniors, 44 on a pathway 24-25 credits; career pathway with special education, and ability pathway for special education. Dr. Benedict explained the Career Pathway and Ability Pathway, Life skills with major disabilities. Graduation Prediction, Graduation Concerns, Other Interventions, Student Intervention Team are focus on students, Successes; Dr. Benedict will provide a report. Edgeunity is at 70% with deadline May 15, 2017. Shawn Becenti, Kirtland Central High School Principal presented the Graduation Predictions College and career readiness accomplishments. Focus on 9<sup>th</sup> through 12<sup>th</sup>, invite the board to the schools on programs happening at KCHS, out of 153 graduates and 11 will not be graduating, additional graduation concerns on dual credit, honors, and AP requirements, Interventions students who struggle to achieve academically and maintain passing grades have been offered; Student Achievers Going Above and Beyond. Dr. Benedict requesting the High School Principals to attend the Graduation Programs. John Tohtsoni of Shiprock High School Principal presented the Graduation Projection; 127 Senior class students, Interventions student, and successes. Staci Gallaher of Career Prep High School Principal presented the Graduation Prediction College and Career readiness accomplishments, Senior class 31 students. Dr. Bowman commented that Principals responsibilities to be at the meeting to give a report on Graduation Program.
- L. Dr. Rebecca Benedict and Herlinda Mann presented the Title VII and JOM Report. Ms. Mann discussed Title VII and the name changed to Title VI, part 1 is completed and part II will be available in May. A new revision on Title VI, and the bylaws will be approved on May 1<sup>st</sup>. and to be changed to Parent Advisory Committee. Question on parents being members from the Chapters and student representative, teacher representative, new article stated parent, family member, student and a teacher will be in the Bylaws. JOM is under 25 CFR and Title VI is not under 25 CFR. The board requested CFR booklet. The recommendation needs to be solid and train the board members. Christina J. Aspaas recommended attending the meetings. The JOM conference on April 26-27, 2017. The

Education plan will be going to the board for approval, waiting on Navajo Nation for exact dollar amount, CIB on students missing 300, schedule public hearing at Shiprock Chapter at 6 pm on May 4<sup>th</sup>, May 5<sup>th</sup> Knowledge Bowl at the Phil Thomas PAC. A question for Herlinda Mann, if she will make a recommendation and go before the board to split the parent advisory from the IEC members. Adam J. Begaye would like to have a Work Session on Title VI Bylaws to discuss the issues.

- M. Herlinda Mann, Multicultural & Bilingual Coordinator presented the Indian Education Committee Bylaws. The new Title VI needs to be presented to the board and approved at the next school year.
- N. Dr. Berlinda Begay presented the Bilingual Multicultural Education Application. The application deadline is May 31, 2017, included in the application is the access data bilingual assessment, growth on PARCC and other data form schools, each Principal design their own plan according their school on bilingual program implemented. Dr. Begaye explained the English Language endorsement and TESOL endorsement to meet the student academic needs. In June 2017 training will be provided for teachers to be TESOL endorsed. Currently have Heritage Model Program and Dual Language at Eva B. Stokely Elementary School, identify students, as an EL will be in a classroom with a TESOL waiver or endorsed teacher.
- O. Cheryl Thompson, Director of Finance Director introduced herself to the Board, commended Dr. Bowman and D'rese Sutherland for taking on the work in the finance department. Ms. Thompson recommended re-evaluate the financial portion. Ms. Thompson also asked the board if they have any questions on the Payment of Bills.

*(Christina J. Aspaas excused herself from the board meeting at 9:00 pm)*

- P. Cheryl Thompson presented the Budget Adjustment and Journal Entries and BAR.
- Q. Cheryl Thompson presented the Items Over \$60,000. Eric James explained the Great Western Reclamation on sprinkler system.
- R. Cheryl Thompson presented the Monthly Fiscal Report for Expenditures and Revenues in the General Fund 11000-23000, Grants, Capital and Debt.

## V. CONSENT AGENDA

- A. Motion by Charlie T. Jones, Jr., second by Sheldon Pickering to approve amended Consent Agenda. *Discussion: Pull Item O – Master of Arts in Education as a separate Action Item. Motion carried, 4-0.*
- B. Motion by Charlie T. Jones, Jr., second by Sheldon Pickering to approve the minutes for March 21, 2017 Regular School Board. *Motion carried, 4-0.*
- C. Motion by Charlie T. Jones, Jr., second by Sheldon Pickering to approve the Unique Trip Requests 1) Ratification of Superintendent Decision: Shiprock High School – Girls Basketball – Spring Council Session – Window Rock, AZ – April 18, 2017; 2) Shiprock High School – GEAR UP – College Horizons Pre-College Program – Walla, Walla, Washington – July 8, 2017 through July 14, 2017; 3) Shiprock High School – GEAR UP

- Student National Leadership Conference – San Francisco, CA – July 16, 2017 through July 20, 2017; 4) Kirtland Central High School – FCCLA – Leadership Conference – Nashville, TN – July 1, 2017 through July 7, 2017. *Motion carried, 4-0.*
- D. Motion by Charlie T. Jones, Jr., second by Sheldon Pickering to approve the Fundraising Requests: 1) Shiprock High School – Athletic Director – Chieftain Store – April 19, 2017 through June 15, 2017; 2) Shiprock High School – Chieftain Football 2017 – Corporate Sponsorship – May 20, 2017 through June 30, 2017. *Motion carried, 4-0.*
- E. Motion by Charlie T. Jones, Jr., second by Sheldon Pickering to approve the Shiprock High School Coding Proposal. *Motion carried, 4-0.*
- F. Motion by Charlie T. Jones, Jr., second by Sheldon Pickering to approve the Second Cohort of the Educational Leadership Masters Research Program of Fort Lewis College. *Motion carried, 4-0.*
- G. Motion by Charlie T. Jones, Jr., second by Sheldon Pickering to approve the Midway USA Grant and Wal-Mart Cyber Grant Requests for Kirtland Central High School JROTC. *Motion carried, 4-0.*
- H. Motion by Charlie T. Jones, Jr., second by Sheldon Pickering to approve the Heard Museum Grant Funding for Kirtland Central High School Arts Students. *Motion carried, 4-0.*
- I. Motion by Charlie T. Jones, Jr., second by Sheldon Pickering to approve the Overflow Parking Lot for Eva B. Stokely Elementary School and Phil Thomas Performing Arts Center – Construction Project #CON-2017-101. Bid Recommendation to La Plata Construction. *Motion carried, 4-0.*
- J. Motion by Charlie T. Jones, Jr., second by Sheldon Pickering to approve the Bid for E-Rate RFP for Internet and Wide Area Network. *Motion carried, 4-0.*
- K. Motion by Charlie T. Jones, Jr., second by Sheldon Pickering to approve the Reader to Reader, Inc. Book Donation. *Motion carried, 4-0.*
- L. Motion by Charlie T. Jones, Jr., second by Sheldon Pickering to approve the Johnson O’Malley Indian Education Committee Bylaws SY 2017-2018. *Motion carried, 4-0.*
- M. Motion by Charlie T. Jones, Jr., second by Sheldon Pickering to approve the Payment of Bills. *Motion carried, 4-0.*
- N. Motion by Charlie T. Jones, Jr., second by Sheldon Pickering to approve the Budget Adjustments and Journal Entries. BARs 1). 24101 Title I-IASA – 0091-Increase. *Motion carried, 4-0.*
- O. Motion by Charlie T. Jones, Jr., second by Sheldon Pickering to approve the Items Over \$60,000. *Motion carried, 4-0.*
- P. Motion by Charlie T. Jones, Jr., second by Sheldon Pickering to approve the Bilingual Multicultural Education Program Funding Application SY 2017-2018. *Motion carried, 4-0.*

**VI. ITEMS PULLED FROM CONSENT AGENDA FOR DISCUSSION**

- A. Motion by Charlie T. Jones, Jr, second by Sheldon Pickering to take no action on the Master of Arts in Education, Teacher Leadership Option Certificate Fort Lewis College Master's Program. *Motion carried, 4-0.*

**VII. REPORTS**

## Board Reports:

- Ruthda W. Thomas – Inform the Principals about being mindful on discussion. Thanked the administrators and Dr. Bowman on what they are doing for the students.
- Adam J. Begaye – Attended the NSBA Annual Conference in Denver, CO and attended the NMSBA Region I Meeting in Bloomfield High School.
- Charlie T. Jones, Jr. – no report.
- Sheldon Pickering – no report.

## Superintendent Report:

Dr. Colleen W. Bowman, Superintendent - NSBA Annual Conference in Denver, CO, was stranded in Raton, NM due to weather conditions, and returned to the district; Navajo Nation Presidential visit at SHS Coders; MOU Chieftain Academy Program for SY 17-18; restructure organizational chart with no employees lost; attended the NHS remix game; Newcomb School on high alert in Little Water, NM; attended the Government to Government conference; invited to serve as a voice on the Impact Aid committee, NTEC partnership to build opportunity for the student and mine tour site; participate on monthly basis on Superintendent's Council and opt out on the San Juan College Early High School and committing to Year One Cohort and Year Two Cohort; Academy approach focus on NHS, SHS, CPHS, and KCHS; discussion with PSFA to turn the Grace B. Wilson building into an Early College High School; NMSBA Region I Meeting in Bloomfield with new officers for Region I with Christina J. Aspaas as treasurer; SY 17-18 Budget Meeting, SJC Inauguration; NMASBO Spring Budget Workshop Conference; Incident evacuation on all resources at Kirtland Central High School; Political strategy meeting with Representative Sharon Clahchischilliage spoke about impact of schools; Political Action Team on May 2, 2017 and only two board members can attend; Cabinet Members preparing for the Board Retreat on April 21 & 22, 2017; 90-Day Plan meeting; Judging the APS Poster Contest; Building and Construction Tours on Thursday, April 20, 2017 with the recommended applicant; April 21st Tour with Raytheon; Sharon Ray will be attending the Administrative Assistant Conference on April 24<sup>th</sup>; Come and Go Retirement Reception on April 25<sup>th</sup> for Dennis Fieldsted; April 26<sup>th</sup> meeting Scholastic reading involving parental involvement; April 27<sup>th</sup> JROTC Awards Night at SHS; Special School Board meeting on April 28<sup>th</sup> Hearings; Ashlynn Mike Memorial and Student Safety Fair at San Juan Chapter on April 29, 2017; Planning Back to School Function hosting at Farmington Civic Center; Summer Schedule finalized for employees and SAO will remain open all week; Summer School will operate on Monday to Thursday; H&M working with District; Deposited Not Processed Within 24 Hours; Enjoyed the board meeting and things are going well in the district.

**VIII. REQUESTED ACTION ITEMS AND REPORTS FOR NEXT MEETING**

- TFA Recruiting
- Update on retired jersey from schools

**IX. PLUS / DELTA**

Strengths (+):

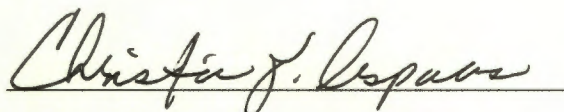
Changes (Δ):

Positive NMPED Report from David Craig  
Administration attendance

**X. ADJOURN**

Motion by Charlie T. Jones, Jr, second by Sheldon Pickering adjourn the Regular School Board meeting at 9:52 p.m. *Motion carried, 4-0.*

Respectfully Submitted,



Christina J. Aspaas, Board Secretary