



# CENTRAL CONSOLIDATED SCHOOL DISTRICT

District Administration Complex  
P.O. Box 1199, Shiprock, NM 87420  
US Hwy 64 Old High School Rd  
Administration • 505-368-4984 • Fax 505-368-5232

*A Community of Learners Dedicated to Building Lives*

## REGULAR SCHOOL BOARD MEETING

Naschitti Elementary School, Naschitti, NM  
September 20, 2016 – 6:30 p.m.

### MINUTES

#### School Board Members

Randy J. Manning, *President*  
Adam J. Begaye, *Vice-President*  
Christina J. Aspaas, *Secretary*  
Ruthda W. Thomas, *Member*  
Charlie T. Jones, Jr., *Member*

#### Administrators

Dr. Colleen W. Bowman, Interim Superintendent  
Dr. Rebecca Benedict, Director of Curriculum & Instruction  
Herbie Clichee, Director of Finance  
Eric James, Director of Facilities  
Violet Kelley, Director of Human Resources  
Dr. Pandora Mike, Director of Support Services

### I. ROUTINE MATTERS

- A. Board President, Randy J. Manning called the meeting to order and verified that a quorum was present through a roll call at 6:30 p.m.
- B. Dr. Colleen W. Bowman led the school board and audience in the Pledge of Allegiance.
- C. Ruthda W. Thomas conducted a prayer.
- D. Agenda Review
- E. Motion by Adam J. Begaye, second by Christina J. Aspaas to approve the amended Agenda. *Motion Carried, 5-0.*

### II. COMMENTS FROM THE AUDIENCE

- Carissa Wood, Naschitti PAC commented issues with classroom conditions, temperature in the building. Eric James and Dennis Fieldsted explained the temperature controls and will work with Dr. Goldtooth, Naschitti Principal on the controls of the temperature electronically.
- Wintery Begay received a letter from the school on evacuation for gas leak and maintenance employee qualifications for certification for checking the gas leak. Eric James will check with NTUA and Farmington Fire Department for dispatch.
- Dr. Dave Goldtooth, Naschitti Elementary Principal thanked the board for listening to the audience concerns.

- Albert Pioche, Jr. commented on the Naschitti Youth and Parent Sports Organization on concession and admission. The funds raised are used for transportation, food, and sport equipment. Asked the Board to reconsider and research the fundraising.

### III. REPORTS

- A. Dr. Eudore Camata, Program Coordinator presented the Exceptional Program Policies and Procedures, requested to consider adopting the services to the district. The district attorney developed a policy manual. The Board will need some time to read the policy and report the Policies and Procedures in October 2016.
- B. Ben Tensay, Athletic and Student Coordinator discussed the Equity of Implementation Update, Approach to Compliance, School Athletic Equity Act Report, and Approach to Compliance, School Athletics Equity Act Report for Kirtland Central High School, Newcomb High School, and Shiprock High School. Randy Manning requested to check into Newcomb High School Cheerleaders compliance. Christina Aspaas commented lack of sports for elementary schools.
- C. Ben Tensay explained the differences between Booster Club and Parent Organization. Any parent organization that is fundraising for the students at the schools are considered Booster Club, need to fill out a 501-3C form and turn in statements. There's no difference between booster club and parent organization they are the same thing. Randy Manning commented the admissions and concession for the Four Directions Sports.
- D. Jennifer Kaskalla, Athletics and Student Specialist presented the Standardizing Pricing for Athletic Passes District Wide. Ms. Kaskalla reviewed the two proposals and requested to increase the prices. Newcomb does not have district passes, need to change in the district policy the purchase of the passes at the district office. Passes have school name and name of individual. The Reserved Seating is a guarantee a seating and additional payment for general admission per game. Effective date for the changes is November 1, 2016. Add to the October's Work Session as a Report.
- E. Ben Tensay presented the Board Policy Revision on J-4050 Student Fund Raising Activities. Remove the Assistant Superintendent on the policy and replace it with "the district athletic coordinator approval" and removed "accounting handbook" replaced with "manual of procedures PSAB Supplement 18 Student Activity and Athletics. Request to not add a numerical value on limitations to fundraise. Randy Manning requested the numerical to be out of the policy and putting the numerical in the procedures. Per Dr. Bowman to have Mr. Tensay review the historical from last year and year before on number of fundraisings.
- F. Dennis Fieldsted, Building and Construction Coordinator presented the Nizhoni Elementary School entrance and parking. The new road was made due to parent drop off on the same road with vehicles backed up to Tse Bit Ai Middle School. The drop off works well, however the parking lot is a problem. The Office of Environmental Health completed the inspection and received clearance.

- G. Email from Jennifer Choate to remove the report "Every Kid in a Park Initiative Grant" off the agenda.
- H. Herlinda Mann, Multi-Ethnic/Bilingual Education Coordinator not present to give the Indian Policies and Procedures.
- I. Eric James, Director of Facilities and Dennis Fieldsted presented the Nizhoni Elementary School HVAC System. The scope of work Electrical and Mechanical Construction to replace AC with HVAC in K-Wing classrooms and replace the kitchen hood. Nizhoni is now 100% refrigerated cooled. Some of the Issues with HVAC System is from the different manufacturers.
- J. Eric James presented the schedule for Northern Navajo Fair, participation from all departments, highlights are always the students and their presentation. Added a few events such as voting for the District Logo, Bus Safety and Training, and community input. Human Resources will have a tent, Karaoke, and students working on display.
- K. Eric James and Melvin Sharp presented the Early Release Satisfaction Survey. A Memorandum of Agreement was presented on May 31, 2016 for the District and CCEA signed an agreement to ask for input from certified staff regarding the effectiveness of early release days. A request to send out the survey with Dr. Bowman's approval.
- L. Dr. Rebecca Benedict, Director of Curriculum & Instruction presented the Indian Education Policies and Procedures. On section I. Policy under Procedures 1) Indian Education Committee regular meeting (~~quarterly~~); 5) Board of Education meeting held ~~quarterly~~; 4. Policy under Procedures 4.2 Navajo Nation Department of Din4 Education, should read Dine Education; 5.3 Navajo Nation Chapters, Tribal Officials, Indian Education Committee, and parents of Native American children will be notified about the meetings as described in procedures ~~6.1 & 6.2~~ 5.1 & 5.2 above. Randy Manning recommend to approve as amended.
- M. Violet Kelly, Director of Human Resources presented the Sick Leave Bank Report for SY 2015-2016 on Beginning Balance and Amount of Sick Leave Bank Hours Used and SY 2016-2017 Beginning Balance, Donated Sick Leave Hours, Balance of 9/19/16 per Payroll Dept., and Amount of Sick Leave Bank Hours Used, and Eligible Pending Requests.
- N. Violet Kelley also presented the Final Reading on Section C – General School Administration, three changes on C-1350 – School-Based Management Parent Advisory Committee (PAC), the change is "~~(School Council)~~" is strikethrough and replaced with PAC, C-1361 School-Based Management – last paragraph strikethrough "~~a school council~~" and replace with PAC; and the heading on second page (~~School Councils~~) replace with "Parent Advisory Committee (PAC)".
- O. Violet Kelley presented the First Reading on Staff Conduct Policy, revised the policy G-050, NM Code of Conduct and add the alfa. Per Randy Manning approval will be next month.

- P. Rick Edwards, Tse Bit Ai Middle School Principal explained the After the Fact for Josten without a purchase order. The prior employee did not complete and left her job, the invoice was given after the diplomas has been distributed.
- Q. Herbie Clichee, Director of Finance presented the three BARs report. Dr. Pandora Mike discussed the Midway Foundation Award from 2013, won a state competition for Marksmanship with JROTC at state level, given the opportunity of allowance to access the funds, apply for 5% allowance every year. This has not gone to the board before in the past. The check was written in July 2016. Concerns with the check written with the school name and account set-up. Randy Manning asked to have this reviewed by the District's Attorney.
- R. Dr. Colleen W. Bowman, Interim Superintendent presented the updated Restructuring Organizational Chart, reviewed the new position for each department and Overview of Vacancies and New Position and Outside Contractors.
- S. Violet Kelley presented the First Reading on Section D – Fiscal Management. A few changes made to the policy. D-150 Credit Cards/Telephones – change credit cards to Purchase Cards and check on “District gasoline credit cards and change possibly to “Fuel Cards” and change Transportation Director’s office “and” the office of the Superintendent to Transportation Director’s office “or” the office of the Superintendent. D-2150 Fiscal Accounting and Reporting – The Board is responsible for the control of “all funds”, change to “agencies entities”. D-3100 Salary Deductions – Involuntary Deductions (Public Record) – “All other deductions”.

#### IV. CONSENT AGENDA

- A. Motion by Adam J. Begaye, second by Charlie T. Jones, Jr. to approve the amended Consent Agenda. *Motion carried, 5-0.*
- B. Motion by Adam J. Begaye, second by Charlie T. Jones, Jr. to approve the Minutes for August 16, 2016 Regular School Board and September 15, 2016 Work Session. *Motion carried, 5-0.*
- C. Motion by Adam J. Begaye, second by Charlie T. Jones, Jr. to approve the Unique Trip Requests – 1) Tse Bit Ai Middle School – Band – Fort Lewis College Honors Band Festival – Durango, CO – February 3, 2017 through February 4, 2017; 2) Tse Bit Ai Middle School – Band – Music in the Parks – Denver, CO – April 27, 2017 through April 30, 2017; 3) Career Prep High School – School Wide – Educational Trip – Cortez, CO – October 27, 2016; 4) Kirtland Central High School – KCHS IGNITE – Natural Helper/Peer Mentoring Training – Hesperus Camp, Hesperus, CO – October 7 , 2016 through October 8, 2016; Mesa Elementary School – Organization – Study Geology – La Plata Canyon, Hesperus, CO – September 23, 2016. *Motion carried, 5-0.*
- D. Motion by Adam J. Begaye, second by Charlie T. Jones, Jr. to approve the Fundraising Requests – 1) Newcomb High School – FCCLA – Donations, Sponsorship from Chapter House – September 21, 2016 through January 23, 2017; 2) Newcomb High School – Yearbook Class – Calloway Value Card – September 21, 2016 through March 31, 2017;

- 3) Newcomb High School – Cross Country – World’s Best Chocolate Bar Fundraiser – September 26, 2016 through December 31, 2016; 4) Shiprock High School – Athletic Director Fund – The Pit Sponsorship – September 21, 2016 through May 23, 2017; 5) Tse Bit Ai Middle School – Band – Little Caesars Pizza Kits Fundraiser – October 10, 2016 through November 4, 2016; 6) Kirtland Central High School – Band – Octopus Car Wash Cards – September 21, 2016 through October 14, 2016. *Motion carried, 5-0.*
- E. Motion by Adam J. Begaye, second by Charlie T. Jones, Jr. to approve the Research Study on Childhood Obesity. *Motion carried, 5-0.*
- F. Motion by Adam J. Begaye, second by Charlie T. Jones, Jr. to approve the Midway Foundation Grant for Kirtland Central High School AJROTC. *Motion carried, 5-0.*
- G. Motion by Adam J. Begaye, second by Charlie T. Jones, Jr. to approve the New Mexico GRADS System Award Letter for Career Prep High School GRADS Program. *Motion carried, 5-0.*
- H. Motion by Adam J. Begaye, second by Charlie T. Jones, Jr. to approve the Wells Fargo/Golden Apple Teacher Partner Grant Application. *Motion carried, 5-0.*
- I. Motion by Adam J. Begaye, second by Charlie T. Jones, Jr. to approve the Board Policy Revision on J-4050 Student Fund Raising Activities. *Motion carried, 5-0.*
- J. Motion by Adam J. Begaye, second by Charlie T. Jones, Jr. to approve the Memorandum of Understanding 1) Navajo Regional Behavioral Health Center; 2) Diné Bá Hozho Coalition – Communities That Care Survey Fall 2016 and Fall 2018. *Motion carried, 5-0.*
- K. Motion by Adam J. Begaye, second by Charlie T. Jones, Jr. to approve as amended the Indian Policies and Procedures. *Motion carried, 5-0.*
- L. Motion by Adam J. Begaye, second by Charlie T. Jones, Jr. to approve the Renovation of Existing Classroom – Pre-K Capital Outlay. *Motion carried, 5-0.*
- M. Motion by Adam J. Begaye, second by Charlie T. Jones, Jr. to approve the Reader to Reader Book Donation “Dinosaurs and Fossils” for Grade 1. *Motion carried, 5-0.*
- N. Motion by Adam J. Begaye, second by Charlie T. Jones, Jr. to approve the Per Capita Feeder Routes Applications. *Motion carried, 5-0.*
- O. Motion by Adam J. Begaye, second by Charlie T. Jones, Jr. to approve Section C – General School Administration. *Motion carried, 5-0.*
- P. Motion by Adam J. Begaye, second by Charlie T. Jones, Jr. to approve the Recommendations for new Audit Committee Member Dekovan Cook and new Finance Committee Member Fannie Atcitty. *Motion carried, 5-0.*

- Q. Motion by Adam J. Begaye, second by Charlie T. Jones, Jr. to approve the Recommendation to close Bank of the Southwest Account Contact Information. *Motion carried, 5-0.*
- R. Motion by Adam J. Begaye, second by Charlie T. Jones, Jr. to approve the After the Fact – Shiprock High School-Diplomas. *Motion carried, 5-0.*
- S. Motion by Adam J. Begaye, second by Charlie T. Jones, Jr. to approve the Deposits Not Processed within 24 Hours. *Motion carried, 5-0.*
- T. Motion by Adam J. Begaye, second by Charlie T. Jones, Jr. to approve the Payment of Bills. *Motion carried, 5-0.*
- U. Motion by Adam J. Begaye, second by Charlie T. Jones, Jr. approve the Budget Adjustments and Journal Entries, and BARs: 1) 24162 Title I School Improvement – 0020-Transfer; 2) 25184 Indian Ed Formula Grant – 0017-Increase; 3) 25201 Navajo Nations – 0015-Increase; 4) 25205 Gear Up NM State Initiative – 0018-Decrease; 5) 27103 2009 Dual Credit Instructional Materials HB2 – 0016-Initial Budget; 6) 27150 Indian Education Act – 0019-Initial Budget; 7) 27178 School Buses – 0022-Initial Budget; 8) 27183 NM Grown FVV – 0011-Initial Budget; 9) 28189 GRADS-Child Care – 0024-Increase; 10) 28190 GRADS-Instruction – 0023-Increase; 11) 29102 Private Dir Grants (Categorical) – 0021-Increase. *Motion carried, 5-0.*
- V. Motion by Adam J. Begaye, second by Charlie T. Jones, Jr. to approve the Items Over \$60,000. *Motion carried, 5-0.*
- W. Motion by Adam J. Begaye, second by Charlie T. Jones, Jr. to approve the Support of Restructuring Update. *Motion carried, 5-0.*

## **VI. ITEMS PULLED FROM CONSENT AGENDA FOR DISCUSSION**

- A. Motion by Adam J. Begaye, second by Charlie T. Jones, Jr. to take no action on Item H –Every Kid in a Park Initiative Grant. *Motion carried, 5-0.*

## **VII. REPORTS**

### **A. Board Member Reports**

Christina Aspaas – School Term-Employee Doctorate address by their title. Gifted Teachers at Nizhoni Elementary School.

Adam J. Begaye – Eva B. Stokely Elementary School Grade and Shiprock High School Statue Update to be displayed in the commons area.

### **B. Superintendent Report**

Dr. Colleen W. Bowman – District moving in the right direction, Special Education Law Conference will not be in attendance and Amanda Sutherland will substitute. Focus Group

arranged by Dr. Pandora Mike and Eric James, hosting Tribal Leaders to attend on September 30, 2016. Focus Groups scheduled throughout the district, Newcomb High School on September 21, Shiprock High School on September 22, Kirtland Central High School on September 26, and Shiprock Board Room on September 30 with Tribal Leaders.

### VIII. REQUESTED ACTION ITEMS AND REPORTS FOR NEXT MEETING

- Audit Update
- Four Corners Sports League
- Exceptional Program Policies and Procedures
- PAC Policies and Procedures
- Standardizing Pricing of Athletic Passes

### IX. PLUS / DELTA

Strengths (+):

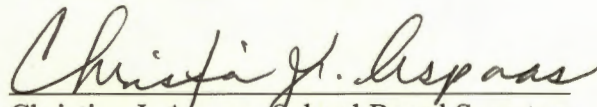
Changes (Δ):

No Plus/Delta

### X. ADJOURN

Motion by Adam J. Begaye, second by Christina J. Aspaas to adjourn the Regular School Board meeting at 10:59 p.m. *Motion carried, 5-0.*

Respectfully Submitted,

  
Christina J. Aspaas, School Board Secretary