



CENTRAL CONSOLIDATED SCHOOL DISTRICT

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A Community of Learners Dedicated to Building Lives

REGULAR SCHOOL BOARD MEETING

**Ojo Amarillo Elementary School, Fruitland, NM
October 18, 2016 – 6:30 p.m.**

MINUTES

School Board Members

Randy Manning, *President*
Adam J. Begaye, *Vice-President*
Christina J. Aspaas, *Secretary*
Ruthda W. Thomas, *Member (absent)*
Charlie T. Jones, Jr., *Member (absent)*

Administrators

Herbie Clichee, Director of Finance
Violet Kelley, Director of Human Resources
Dr. Pandora Mike, Director of Support Services
Amanda Sutherland, Director of Exceptional Programs

I. ROUTINE MATTERS

- A. Board President, Randy Manning called the meeting to order and verified that a quorum was present through a roll call at 6:38 p.m.
- B. Christina J. Aspaas led the school board and audience in the Pledge of Allegiance.
- C. Adam J. Begaye conducted a prayer.
- D. Agenda Review – Remove Section II – Item B – Facilities Department – Ben R. Lujan Award PSFA for Tommy Nez, Jr. and Fabian Sherman to next month agenda and Section VII – Item C2 – Naschitti Elementary School – Naabaahii Bi Style Bee Hazaanii MMXVI – October 19, 2016 through December 31, 2016.
- E. Motion by Adam J. Begaye, second by Christina J. Aspaas to approve the Agenda as amended.
Motion Carried, 3-0.

II. STUDENT, STAFF, AND COMMUNITY RECOGNITION

Steve Carlson, Principal at Judy Nelson Elementary School was recognized as National Distinguished Principal.

III. COMMENTS FROM THE AUDIENCE

No Comments from the Audience

IV. CONVENE IN EXECUTIVE SESSION: DISCUSS PERSONNEL REPORT FROM INTERIM SUPERINTENDENT OF PERSONNEL SETTLEMENTS AND DISCUSS DISCHARGE HEARING WITH ATTORNEY [SECTION 10-15-1(H)(2), NMSA 1978] AND DISCUSS COLLECTIVE BARGAINING AGREEMENT [SECTION 10-15-1(H)(5), NMSA 1978]

Motion by Adam J. Begaye, second by Christina J. Aspaas to convene in Executive Session: Discuss Personnel report from Interim Superintendent on Personnel Settlements and discuss Discharge Hearing with Attorney [Section 10-15-1(H)(2), NMSA 1978] and Discuss Collective Bargaining Agreement [Section 10-15-1(H)(5), NMSA 1978]. A roll call vote was taken: Adam J. Begaye voted yes; Christina J. Aspaas voted yes; Randy Manning voted yes. *Motion carried, 3-0. Time: 6:43 pm.*

V. RECONVENE IN OPEN SESSION

Motion by Adam J. Begaye, second by Christina J. Aspaas to reconvene in Open Session: stated that the Board has discussed in the executive session only the subject identified in the agenda as the reason for which the meeting was closed: Discuss Personnel report from Interim Superintendent on Personnel Settlements and discuss Discharge Hearing with Attorney [Section 10-15-1(H)(2), NMSA 1978] and Discuss Collective Bargaining Agreement [Section 10-15-1(H)(5), NMSA 1978]. A roll call vote was taken: Adam J. Begaye voted yes; Christina J. Aspaas voted yes; Randy Manning voted yes. *Motion carried, 3-0. Time: 7:34 pm.*

VI. REPORTS

- A. Dennis Fieldsted, Buildings and Construction Coordinator presented the existing roads at Judy Nelson Elementary School repairs and Tse Bit Ai Middle School and Nizhoni Elementary School pedestrian walkway, and the exit will be a one-way by the Fire station. Board President Randy Manning would like to get this done while in the process by using the bond money. Mr. Fieldsted also commented on working with NDOT and Sharon Clahchischillige, however lost the funds for Hwy 64 due to deadline of paperwork.
- B. Sharmon Wheeler, Teacher presented the Kirtland Elementary School: NT3 School Planning Guide. Affiliated with Teacher Board Certified, Pilot school, come up with a plan, start small on consecutive years. Need more teachers to be board certified. Mr. Manning asked Herbie Clichee to look into taking this program and incorporate, monitor, implemented, and bind with pacing guides. Randy Manning requested for Dr. Rebecca Benedict and Don Hornbecker on how to work and incorporate this program and implement this across all classes.
- C. Shawna Becenti, Principal, Matt Jopek, Athletic Director, and Leah Guillory, Financial Secretary of Kirtland Central High School explained the After the Fact. Currently in transition of athletic director and financial clerk, received invoice from Aztec School and every year the invoices changes. Ben Tensay need to address or send letters to the Athletic Directors meeting on the process of invoices. Herbie Clichee suggested to have an open purchase order to school district. Mr. Manning also suggested to send the letter to the Interim Superintendent regarding invoice of billing. Leah Guillory will try to prevent having After the Facts by sending the letters to the surrounding Athletic Directors regarding invoices. Ms. Becenti commented on the process of invoices. Mr. Tensay will come up with a solution with the high schools and will look into other process with other districts. Matt Jopek will discuss with Classification

Committee at the next meeting. Ms. Aspaas apologized for her comment and commented on Paul Aguilar's decisions on the Audit Report. Randy Manning suggested to follow processes and procedures, and no excuses.

- D. Cindy Theodore, Transportation Supervisor presented the Per Capita Feeder Route Application for a student with a medical condition who needs transportation for pick-up and drop-off.
- E. Cindy Charleston, Health, Wellness, & Safety Supervisor presented on behalf of Ethel Manuelito the Our Youth, Our Future Survey funded by the National Institute on Drug Abuse for Newcomb Middle School. Still have questions on the survey and will need approval by the Navajo Nation IRB. The survey response was not approved by the IRB. Randy Manning suggested to remove from the Consent Agenda for approval until further information is provided.
- F. Cindy Charleston presented the AASA/NJPA Helping Kids Urgent Mini Grant. Applied for the funding, build relationship with students and parents, and use the funds for transportation. The grant application is due on October 27, 2016 and the funding is for \$2000.00.
- G. Dr. Pandora Mike, Director of Support Services presented the Facility Use Agreements for various recreational and sports for students. The agreements have responsibilities for custodial services and submit schedule in advance in the beginning of the season to Sandy Ration in Finance Department, do not charge for admission, and no concession. Soccer league to use the KES, KYA asking to establish afterschool for Ojo Amarillo Elementary School, Four Corners Youth League YAFL asking for KCHS and SHS field, Four Directions Sports League (a typo of "ages" to "grades" and change meeting date to the 18th) asking for facility use for TBA, NIZ, MESA, EBS, NAS, NES, KES, OJO. The volunteering coaches submitted concussion training. Mr. Manning suggested to add concussion training to be in the agreements. ODY asking for youth adult to use the A-Gym, and Shiprock Gang and Drug Unit continue to use the SAO office space not relating to sports services. If the agreement is violated, the agreement will be terminated.
- H. Margene Purcella needs approval to apply for the grant and send letter of intent. The grant to buy kitchen equipment of \$5000.00 or more, also purchase electronic range, floor mixer, the items will be purchased out of Food Services budget and get reimbursed.
- I. Ben Tensay, Athletic and Activities Coordinator had questions on sending the athletic team to out of state trips for sports. All sports out of state and overnight trips need board approval, also includes activities. Mr. Tensay will present all sports out of state and overnight at the November's board meeting.
- J. Sean Bekis, Network Administrator presented the Disposal of Tangible Personal Property on the Capital Asset, need to be sent to the state auditor after board approval, three different categories by amount and date.
- K. Sean Bekis also presented the personal property, all the hard drives and desktops, the server hard drives have been removed. The parts are usually bought from Albuquerque and buy for parts.
- L. Violet Kelley, Director of Human Resources presented the Sick Bank Leave hours increased hours with the new year. New Employees donate a day to the Sick Leave Bank.

- M. Violet Kelley also presented Section J-3100 Weapons in School. There are no changes made to the policy, the difference between a calendar year to less than one year on page one. Ms. Kelley will get clarification with Mr. Williams on the one-year period. Mr. Manning asked if we still have the out of school suspension? The response was yes we do have out of school suspension.
- N. Herbie Clichee presented the Title VII and JOM Budget. For Title VII the amount of checks written is \$2,264.64 and JOM checks issued total amount for September \$7800.85. Two checks written to the same person on the 27th & 29th on is for each meeting and Herbie Clichee will review the two checks issued. The board would like to include the times and hours on the report every month.

VII. CONSENT AGENDA

- A. Motion by Adam J. Begaye, second by Christina J. Aspaas to approve the amended Consent Agenda. *Discussion: Remove Item C2-Naschitti Elementary School – Naabaahii Bi Style Bee Hazaanii MMXVI – October 19, 2016 through December 31, 2016; Items K – J-3100 – Weapons in School; Item O – 2016-2019 Collective Bargaining Agreement; and Item V – Our Youth, Our Future Survey funded by the National Institute on Drug Abuse. Motion carried, 3-0.*
- B. Motion by Adam J. Begaye, second by Christina J. Aspaas to approve the September 20, 2016 Regular School Board, September 27, 2016 Special School Board, and October 13, 2016 Work Session. *Motion carried, 3-0.*
- C. Motion by Adam J. Begaye, second by Christina J. Aspaas to approve the Unique Trip Requests 1) Kirtland Central High School – JROTC – Tour Olympic Training Center / Rifle Competition – Colorado Springs, CO – December 2, 2016 through December 3, 2016; 2) Kirtland Central High School – JROTC – Cadet Leadership Course – Flagstaff, AZ – April 27, 2017 through April 30, 2017; 3) Mesa Elementary School/Eva B. Stokely Elementary School/Nizhoni Elementary School – First Lego League Robotics Qualifying Tournament – Durango, CO – December 3, 2016; 4) Naschitti Elementary School – Bilingual Class – Navajo Nation Fall Session – Window Rock, AZ – October 18, 2016 – Ratification of Interim Superintendent’s Action to Approve Out-of-State Trip. *Motion carried, 3-0.*
- D. Motion by Adam J. Begaye, second by Christina J. Aspaas to approve the Fundraising Requests: 1) Kirtland Central High School – JROTC – Grant Request from National Rifle Association – October 18, 2016 through November 15, 2016; 2) Newcomb Middle School – Girls and Boys Basketball – Fan Cloth Sales – October 19, 2016 through November 4, 2016; 3) Newcomb High School – Girls and Boys Basketball – Fan Cloth Sales – October 19, 2016 through November 4, 2016. *Motion carried, 3-0.*
- E. Motion by Adam J. Begaye, second by Christina J. Aspaas to approve the Donation from KuKulski Brothers, Inc. T-Shirt Company. *Motion carried, 3-0.*
- F. Motion by Adam J. Begaye, second by Christina J. Aspaas to approve the Donation from New Mexico Athletic Association. *Motion carried, 3-0.*
- G. Motion by Adam J. Begaye, second by Christina J. Aspaas to approve the Disposal of Tangible Personal Property on the Capital Asset List. *Motion carried, 3-0.*

- H. Motion by Adam J. Begaye, second by Christina J. Aspaas to approve the Disposal of Tangible Personal Property. *Motion carried, 3-0.*
- I. Motion by Adam J. Begaye, second by Christina J. Aspaas to approve the Per Capita Feeder Route Applications. *Motion carried, 3-0.*
- J. Motion by Adam J. Begaye, second by Christina J. Aspaas to approve the USDA Grant Funds Available for Kitchen Equipment. *Motion carried, 3-0.*
- K. Motion by Adam J. Begaye, second by Christina J. Aspaas to approve the Section D – Fiscal Management. *Motion carried, 3-0.*
- L. Motion by Adam J. Begaye, second by Christina J. Aspaas to approve the Section G-050 – Staff Standards of Conduct Policy. *Motion carried, 3-0.*
- M. Motion by Adam J. Begaye, second by Christina J. Aspaas to approve the 504 Grievance Procedures. *Motion carried, 3-0.*
- N. Motion by Adam J. Begaye, second by Christina J. Aspaas to approve the After-the-Facts for Exceptional Programs, Shiprock High School, and Kirtland Central High School. *Motion carried, 3-0.*
- O. Motion by Adam J. Begaye, second by Christina J. Aspaas to approve the Facility Use Agreements with the changes to the Agreement Date to October 18, 2016 to October 18, 2017. *Motion carried, 3-0.*
- P. Motion by Adam J. Begaye, second by Christina J. Aspaas to approve the Official School Logos and Colors. *Motion carried, 3-0.*
- Q. Motion by Adam J. Begaye, second by Christina J. Aspaas to approve the Athletic and Activity Handbook. *Motion carried, 3-0.*
- R. Motion by Adam J. Begaye, second by Christina J. Aspaas to approve the Standardizing Pricing for Athletic Passes with the edits of all sports passes one price for students of \$40.00 and indicate Basketball on the proposal. *Motion carried, 3-0.*
- S. Motion by Adam J. Begaye, second by Christina J. Aspaas to approve the Resolution for TBA Blacktop Shared Funding with Department of Transportation and Resolution for a Farmington MPO Application and Maintenance Commitment. *Motion carried, 3-0.*
- T. Motion by Adam J. Begaye, second by Christina J. Aspaas to approve the AASA/NRPA Helping Kids Urgent Mini Grant. *Motion carried, 3-0.*
- U. Motion by Adam J. Begaye, second by Christina J. Aspaas to approve the Permanent Cash Transfer. *Motion carried, 3-0.*
- V. Motion by Adam J. Begaye, second by Christina J. Aspaas to approve the Change Vendor for Investment. *Motion carried, 3-0.*

- W. Motion by Adam J. Begaye, second by Christina J. Aspaas to approve the Deposits Not Processed within 24 Hours. *Motion carried, 3-0.*
- X. Motion by Adam J. Begaye, second by Christina J. Aspaas to approve the Payment of Bills. *Motion carried, 3-0.*
- Y. Motion by Adam J. Begaye, second by Christina J. Aspaas to approve the Budget Adjustments and Journal Entries. BARS 1) 11000 Operational – 0031-Maintenance; 2) 23000 Non-Instructional Support – 0033-Increase; 3) 25131 Johnson O’Malley – 0027-Increase; 4) 25131 Johnson O’Malley – 0028-Maintenance; 5) 25131 Johnson O’Malley – 0029-Transfer; 6) 28203 GRADS Plus – 0030-Initial Budget; 7) 29102 Private Dir Grant (Categorical) – 0032-Increase. *Motion carried, 3-0.*
- Z. Motion by Adam J. Begaye, second by Christina J. Aspaas to approve the Items Over \$60,000. *Motion carried, 3-0.*
- AA. Motion by Adam J. Begaye, second by Christina J. Aspaas to approve the Expenditure of Settlements. *Motion carried, 3-0.*

VIII. ITEMS PULLED FROM CONSENT AGENDA FOR DISCUSSION

- A. Motion by Adam J. Begaye, second by Christina J. Aspaas to approve the Fundraising Request for Naschitti Elementary School – Naabaahii Bi Style Bee Hazaanii MMXVI. Discussion: Working with the vendors on donated time, students perform, purchase supplies, sell jackets and t-shirts, fun run on the November 18th. *Motion carried, 3-0.*
- B. Motion by Adam J. Begaye, second by Christina J. Aspaas to take no action the J-3100 – Weapons in School. *Motion carried, 3-0.*
- C. Motion by Adam J. Begaye, second by Christina J Aspaas to ratify the 2016-2019 Collective Bargaining Agreement. Discussion: Melvin Sharp commented on the articles, determine to reach an agreement, and commented on the process to the members with support. Mr. Martinez commented the negotiations, the team finally produced a settlement, and management team approves the agreement. *Motion carried, 3-0.*
- D. Motion by Adam J. Begaye, second by Christina J. Aspaas to take no action on the Our Youth, Our Future Survey funded by the National Institute on Drug Abuse. *Motion carried, 3-0*

IX. REPORTS

Board Reports:

Adam J. Begaye – no report

Christina Aspaas attended the ESSA with Dr. Bowman who mentioned the topics of support from the administrators on Ashley Mike incident and communication is needed with the Navajo Nation, teacher profession organization and evaluation, also commented Kim who is the County Manager

and spoke on teacher respect and abroad of foreign country. Areas of concern of Special needs students.

Randy Manning attended the NIEA Conference in Reno, NV and learned a lot and asked to pray for Ruthda Thomas lost a close relative.

Superintendent Report:

Herbie Clichee presented Superintendent's report on behalf of Dr. Colleen W. Bowman, attend the NMPED in Farmington, validation 40-day count in process 6,203 data, two memorial events for two teachers who served the district, status of the monthly report of NMPED and July report has been submitted has not been approved, currently working on August report on, September due on end of October. NMSSA in ABQ review the legislative region, January budget changes pending on legislative actions, Navajo Nation council session convene requested amber alert and will have a letter. Submit a letter of support to the schools and sent to the council. Dr. Benedict question on PE change on amount of time for student's PE changes for NMS, a total of 8 minutes and 4 minutes between the bell rings, and will work with the high schools.

X. REQUESTED ACTION ITEMS AND REPORTS FOR NEXT MEETING

- Caps and Gowns Vendors process
- Safety Drills at Schools
- Life Basic skills class

XI. PLUS / DELTA

Strengths (+):

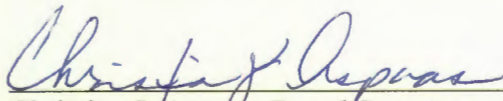
Changes (Δ):

Collective Bargaining Agreement
Short meeting

XII. ADJOURN

Motion by Adam J. Begaye, second by Christina J. Aspaas adjourn the Regular School Board meeting at 9:30 p.m. *Motion carried, 3-0.*

Respectfully Submitted,



 Christina J. Aspaas, Board Secretary