

CENTRAL CONSOLIDATED SCHOOL DISTRICT # 22

Administration Complex

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WORK SESSION / REGULAR SCHOOL BOARD MEETING

Kirtland Board Room, Kirtland, NM

April 18, 2013 at 6:30 pm

MINUTES

School Board Members

Matthew Tso, President
Lupita White, Vice-President (*absent*)
Christina J. Aspaas, Secretary
Hoskie Benally, Jr., Member
Randy Manning, Member

Administrators

Don Levinski, Superintendent
Pandora Mike, Asst. Supt. of Curr., Inst. & Staff Dev.
Phil Kasper, Dir. of Admin. & Student Success
Dr. Andrea Tasan, Director of Finance
Dr. George Schumpelt, Director of Human Resources
Olivia Kien, Director of Academic Support
Dr. Wynora Bekis, Director of Operations

I. ROUTINE MATTERS

- A. Board President, Matthew Tso called the meeting to order and Board verified that a quorum was present through a roll call at 6:33 p.m.
- B. Christina Aspaas led the school board and audience in the Pledge of Allegiance.
- C. Hoskie Benally, Jr. conducted a prayer.
- D. Approve Review
Motion by Hoskie Benally, second by Randy Manning to amend the agenda and remove [Section 10-15-1(H)(2), NMSA 1978] Employee Grievance from the Executive Session.
Discussion: Board Member Hoskie Benally commented the employee grievance on the executive session. Art Melendres commented the legal interpretation that HB212 superintendent, chief executive, chief administrative officer is responsible for all personnel matter and the board is responsible for hiring one employee who is the Superintendent, collective bargaining agreement that was put in place has a provision saying if the employee is dissatisfied with superintendent the matter can be reviewed by the board at their discretion. The board would like more clarification. Motion carried, 2-2.

- E. Motion by Christina Aspaas, second by Matthew Tso to approve the Agenda. *Discussion: Art Melendres suggested another motion which would be less than the entire agenda. Motion carried, 2-2.*

Motion by Randy Manning, second by Hoskie Benally to approve the agenda with the exception of removing the Employee Grievance from the Executive Session and accept the Collective Bargaining. *Motion carried, 4-0.*

II. STUDENT, STAFF, AND COMMUNITY RECOGNITION

- A. Don Levinski, Superintendent recognized Shawna Becenti, Kirtland Central High School Principal for the New Mexico School Board Association 2013 Student Achievement Award.

III. COMMENTS FROM THE AUDIENCE

Lenora Williams, Upper Fruitland community member, commented of concerns on the false accusation of the late Bernice Benally in the newspaper article. Ms. Williams disagreed with the article on false accusations. Ms. Williams also thanked the Board for naming the Heritage Cultural Center after Bernice Benally.

Ms. Dixon thanked the Board for coming together and she also had concerns for a board member regarding the media that was reported. Ms. Dixon addressed the Board on helping programs and teamwork.

IV. REPORTS

A. Fund Raising Requests

1. Abena McNeely, Ojo Amarillo Elementary School Principal and Melissa Benny who presented the Fund Raising request for Leukemia and Lymphoma Society. Ms. Benny commented that the donation to help raise funds for other students with cancer.

B. Unique Trip Requests

1. Greg Rockhold, Tse Bit Ai Middle School Principal introduced Amy John, Science Teacher who presented the Science Club who attended the Arizona State Science Fair on April 1, 2013, the students took 4th place at the science fair.
2. Maryallen Brokop presented the field trip for the Drama Club to tour Ft. Lewis College and also attended a ballet and cultural center. Ms. Brokop also mentioned the Wizard of the Rez performance at the Phil Thomas Performing Arts Center on April 23, 2013.
3. Barbara Sorensen presented the field trip for Navajo Language to travel to Window Rock, AZ to tour the museum and exhibits to visualize and connect with cultural.
4. Shawna Becenti, Kirtland Central High School Principal introduced Mary Rhoades, Sponsor of the FCCLA. Student will present their business plans, the students also gave their insights on leadership skills.

5. Kenaba Hatathlie, KCHS Student presented the Unity National Indian Tribal Youth conference in Woodland Hills, CA. The students will attend the workshops and listen to motivational speakers, and learn about their cultural.
 6. Shawna Becenti also presented the unique trip request for Ms. Hamilton and Mr. Williams who were unable to attend. The students of the Dine Language and Navajo History will travel to Canyon De Chelly National Monument in Chinle, AZ and visit historical and cultural site in midst of Navajo nation.
 7. Carmelita Lowe, Kirtland Elementary School teacher presented the 4th grade field trip to Cortez, CO for an incentive field trip.
 8. Lucinda Begay, Eva B. Stokely Elementary School Bilingual Navajo Language teacher presented the unique trip request for Bilingual students to travel to Lower Antelope Canyon in Page, AZ for an incentive trip. The students will take a guided tour of the rare and beautiful geological formations, study Navajo lands, increase student awareness of Dine history and culture, and sightseeing of public places.
 9. Phil Kasper presented on behalf of Toni Purrachio, Principal the unique trip request for the beginning band to travel to Cortez, CO.
 10. Raul Sanchez presented on behalf of Barbara Howard, the unique trip request already took place and was approved by the Superintendent. The students had the opportunity to showcase their learned skills in reading, writing, and spelling the Dine Language.
 11. Joyce Rock, Career Prep High School Principal presented the AISES/Cultural to ravel to Grand Canyon to have students participate in the Little Colorado River Tribal Park.
- C. Art Melendres of Modrall Sperling presented the Revision of Personnel Curriculum Instruction Policies. There are 28 policies that are important to the Board for approval of adoption. Instruction and curriculum policies, testing assessments, board statement that the common core state standards to put in place. Board member Randy Manning suggested rewording the last sentence of IH1- Treatment of Religious Issues. Board President Matthew Tso also commented students' knowledge to participate in traditional religious ceremony. Mr. Melendres also asked the board to review listed teaching about controversial or sensitive issues, distance learning, graduation requirements, and Indian Education policy and continue to work on the policies. The board also requested to send the policy in word document for revision.
- D. Dr. Wynora Bekis, Director of Operations introduced Marilyn Strube, Greer Stafford, Inc. Ms. Strube discussed the CCSD FMP Update Partnership, Revised FAD Rankings, Review of 2010 Background Information, District Issues, Concern, and Needs, Proposed 2013 District Priorities, District Capital funds 2013-17, Proposed District Capital Projects, District Capital Project Funds 2013-17, 2013-14 PSCOC Schedule, Proposed Project Timeline, and FMP Update Process and Schedule.
- E. Dennis Fieldsted, Building and Construction Coordinator presented on behalf of Ted Lasiewicz who was unable to attend due to family emergency. Mr. Fieldsted presented the design professional awarded to FBT for the Naschitti Elementary School. The funds are in place and choosing the design of the school. In March began the process, 25 applicants bid for the pre-proposal, fifteen applicants turned in and three selected with a presentation, conclusion of evaluation the FBT was selected to do the design work. The

- construction would begin in December of 2013 and finished to the end of November of 2014.
- F. Dr. Andrea Tasan and Mike Walker presented the CCSD Extra-Curricular Activity Handbook. Concussion was discussed and added to the physical packets, under Section 15 page 16 Physical and Form, 15.2 Concussions Items and Information. Need student and parent signature, concussion protocol, mandatory for students, baseline data for students to recover. The concussion consent form on file along with physical forms, athletic director and coaches responsible for monitoring athletics during testing session, trained the coaches on what to look for, and base line testing, also aligns with NMAA. Under Title IX and Fundraising, Booster clubs with the changes to read "individual, parents, or other".
- G. Raul Sanchez, Newcomb High School Principal presented his school safety report and main concerns needed at the high schools. Staff meeting regarding security procedures and protocol was put in place such as drills, main concerns are door locks that need security cameras to monitor buildings and doors, securities are needed at the high schools and meetings were held at chapter houses regarding security. Shawna Becenti, Kirtland Central High School Principal presented her report, the response time is 3-5 minutes, communication with sheriff and state police, two securities are paid out of operational, invested two hand held radios, drug dogs search lockers and doorways, and concerns on cameras which are broken and an estimated cost for new cameras \$50,000.
- H. Eric James, EPO Coordinator presented the IDEA Application, minor dates has been changed by the state, updated the amounts on the cost noted previous application and waiting on final numbers. This application has been shared with the parents and committee. The amount of the application is for \$1.5 million dollars and extra for Pre-K students for \$60-70 thousand dollars, also budgeting at 90%.
- I. Eric James also presented the Memorandum of Understanding Part B and Part C. The purpose of the MOU to coordinate services to students that are identified at birth to 2 ½ years old, before coming to the school systems, county wide effort on how to work together to work on the agreement, and submitting to state to show compliance with this county wide effort for students who are qualified.
- J. Kaibah Begay, Title VII Chairperson, presented the Indian Education Committee update, currently collaboration with Title VII and JOM and enhancing relationship and communication with the committee.
- K. Victoria Yazzie, Multicultural/Bilingual Coordinator presented the Cultural Heritage Center with various dates of events. March 27 Parent University at Newcomb, April 1 met with Phil Kasper start a scheduling process for Eva B. Stokely Elementary School for next school year, April 2&3 Common Core Training, April 3 Education Plan presented to the IEC for approval, April 4 Parent Task Force for Eva B. Stokely Elementary School, April 5 JOM proposal submitted to the Navajo Nation office, also Navajo Nation Board of Education office to passed a resolution regarding the Dine Magnet Immersion School, April 9 met with Eva B. Stokely Elementary School staff, April 15 IPP Standards on Impact Aid, and a new hire Sheldon Begay for Dine Youth Development Specialist.

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- L. Victoria Yazzie also presented the JOM Educational Plan to the Navajo Nation which consist of a list of number components, proposal of amounts and signature of IEC members and superintendent, submit budge and consolidated budget, JOM eligibility enrollment, equipment listings, local parental education support policies, job description, bylaws and W-9. Review local policies from previous bylaws at next meeting in May, new specialist Jonas Yazzie, and Six components on the education plan. The IEC will review the bylaws and Ms. Virginia Thomas, Director will be meet with IEC and clarify JOM programs.
- M. JJ Griego of Griego Professional Services presented the 2012 Audit Report. Performed the audit for the district for the last few years, packets were given to the board, prepared the financial statements, three reports, financial reporting and list the findings, financial systems, require test work on Title I and IDEA, school lunch and impact aid. Low risk auditing program, five findings were per diem mileage not calculated, cash receipts deposit in 24 hours, a waiver in Newcomb to deposit 48 hours or longer due to location, over budget on items, late audit report, did not received a trial balance until the end of October and beginning of November, cash of appropriations. No federal work findings, impact aid spent on education purposes, page 153 items resolved in 2010, audit is up for bid this year, trial balance submitted to the auditor by the end of August.
- N. Bernie Lewis, District Coach, presented the 34d Assessment Data. A power point presentation on CCSD DQA Pre and Post Grown Chart for Kindergarten, 1st Grade, and 2nd Grade Reading Quarter 3; Pre and Post Growth Chart ELA 3rd through 12th Grade Quarter 3; Kindergarten through 8th Grade Math Quarter 3; Q3 Algebra 1&2 Scores; Q3 Integrated math 2 Scores; Q3 Geometry Scores; A comparison of Cognitive Demand; A Comparison of Text Complexity; PARCC Prototype Assessment. Mr. Lewis will provide the same information on the Discovery at the next board meeting.
- O. Phil Kasper presented the PE Credit for JROTC, asking the board to sign the agreement to offer fiscal education credit to the JROTC classes, opportunity to help students continue to stay in ROTC and support the program by picking up the PE credit.
- P. Dr. Andrea Tasan, Director of Operations presented the proposal of Project Graduation for 2012-13, San Juan County making contribution for Shiprock High School, Kirtland Central High School and the District contribution to all four high schools.
- Q. Dr. Andrea Tasan also presented the Part-Time Employee Resolution and asking the Board to remove from the agenda, need to get with NMSPIA for more changes to the resolution. Officer insurance benefits to bus drivers who do not have the standards 20 hours' work time, insurance benefits are offered to 20 hours or more to employees, and cost to the district is \$80,000 for 30 people.
- R. Dr. Andrea Tasan presented the Calendar of Pay Dates on potential changes to facilitate a closer reporting, recommending to move the pay dates to the 10th and 25th of each month, and will help improve for state reporting. The new pay checks will start in July 10, 2013. Mr. Levinski suggested having this reviewed by the union before approval by the board.

- S. Dr. Andrea Tasan presented the Budget 2013-14. Dr. Tasan gave an update on the financial report, Vision conversion of set up and training, hardware are in place and up and running, software took 3 days, process of leading the system, every employee data in the system. The budget process using performance budgeting model, process of presentation of programs, review of recommendation of budget committee, ranking process sheet, state perspective on source of funding, unit value has increased, additional average increase for employee, educational retirement, student enrollment, unit value program cost, and impact aid.
- T. Dr. Andrea Tasan asked the Board to schedule a date in May to have a Special School Board meeting for Budget review and discussion. May 9, 2013 was suggested for the Special School Board meeting.
- U. Dr. Andrea Tasan presented the Payment of Bills. No comments from the Board.
- V. Dr. Andrea Tasan presented the Budget Adjustments and Journal Entries, each Bar report explained to the Board. Mr. Levinski commented the Title I vehicles are reducing the fleet.
- W. Dr. Andrea Tasan presented the Monthly Fiscal Report. Reviewing adjustments that need to be made, final bar adjustments need to be submitted before the end of June. Title I 24101 \$1.9 million carryover and final adjustment for this fiscal year was put in the budget. Transportation funds used for lifts, diesels dispensers, and service vehicles for buses. Dr. Tasan work with NMAA on the list that is needed for the athletic coaches.

V. CONSENT AGENDA

- A. Motion by Christina Aspaas, second by Matthew Tso to approve the Consent Agenda with the exception of removing the Minutes for March 19, 2013 Regular School Board and Part-Time Employee Resolution, and additional language on Booster Club on the Extra Curricular Activity Handbook. *Motion carried, 4-0.*
- B. Motion by Christina Aspaas, second by Matthew Tso to approve the Fund Raising Requests 1) Ojo Amarillo Elementary School – Leukemia & Lymphoma Society – Pennies for Patients – April 20, 2013 through May 20, 2013. *Motion carried, 4-0.*
- C. Motion by Christina Aspaas, second by Matthew Tso to approve the Unique Trip Requests 1) Tse Bit Ai Middle School – Science Club – Arizona State Science Fair – April 1, 2013 through April 3, 2013 (Approved by Superintendent); 2) Tse Bit Ai Middle School – Drama Club – Tour Ft. Lewis College and attend a Ballet – Durango, CO – April 26, 2013 through April 27, 2013; 3) Tse Bit Ai Middle School – Navajo Language – Museum and Exhibits – Window Rock, AZ – May 10, 2013 (one day); 4) Kirtland Central High School – 2013 National Leadership Conference – Nashville, Tennessee – July 6, 2013 through July 12, 2013; 5) Kirtland Central High School – Youth Dine Council – Unity Conference – Woodland Hills, CA – July 11, 2013 through July 17, 2013; 6) Kirtland Central High School – Dine Language & Navajo History – Canyon De Chelly National Monument – Chinle, AZ – April 26, 2013 (one day); 7) Kirtland Elementary School – 4th Grade – Incentive Field Trip – Cortez, CO – May 10, 2013 (one

- day); **8)** Eva B. Stokely Elementary School – Bilingual Navajo – Lower Antelope Canyon – Page, AZ – May 10, 2013 (one day); **9)** Newcomb Middle School – Beginning Band – Concert Performance – Cortez, CO – May 10, 2013 (one day); **10)** Newcomb High School – Dine Language Arts and Dine Spelling Bee Fair – Tsaile, AZ – March 27, 2013 (one day) (Approved by Superintendent); **11)** Career Prep High School – AISES/Cultural – Grand Canyon, AZ – April 26, 2013 through April 28, 2013. *Motion carried, 4-0.*
- D. Motion by Christina Aspaas, second by Matthew Tso to approve the Individual Disability Education Act Application. *Motion carried, 4-0.*
- E. Motion by Christina Aspaas, second by Matthew Tso to approve the JOM Education Plan. *Motion carried, 4-0.*
- F. Motion by Christina Aspaas, second by Matthew Tso to approve Memorandum of Understanding Part B and Part C. *Motion carried, 4-0.*
- G. Motion by Christina Aspaas, second by Matthew Tso to approve the PE Credit for JROTC. *Motion carried, 4-0.*
- H. Motion by Christina Aspaas, second by Matthew Tso to approve the CCSD Extra-Curricular Activity Handbook with the additional language to the Booster Club. *Motion carried, 4-0.*
- I. Motion by Christina Aspaas, second by Matthew Tso to approve the Adopt and Approve of Revised Facilities Master Plan District Priorities. *Motion carried, 4-0.*
- J. Motion by Christina Aspaas, second by Matthew Tso to approve the Recommending Architecture Firm to design Naschitti Elementary School, the bid to FBT. *Motion carried, 4-0.*
- K. Motion by Christina Aspaas, second by Matthew Tso to approve the Project Graduation 2012-13. *Motion carried, 4-0.*
- L. Motion by Christina Aspaas, second by Matthew Tso to approve the 2012 Audit. *Motion carried, 4-0.*
- M. Motion by Christina Aspaas, second by Matthew Tso to approve the Special Board Meeting on May 9, 2013 for Budget Review. *Motion carried, 4-0.*
- N. Motion by Christina Aspaas, second by Matthew Tso to approve the Payment of Bills. *Motion carried, 5-0*
- O. Motion by Christina Aspaas, second by Matthew Tso to approve the Budget Adjustments and Journal Entries. 1) 24101 Title I-IASA – Transfer BAR needed. 2) 24132 IDEA-B Results Plan – Allocation for IDEA-B Results Plan. 3) 24176 Carl D. Perkins Secondary-Redistribution – SY 12-13 Redistribution Allocation. 4) 27155 Breakfast for Elementary Students – SY 2012-13 Additional Award. *Motion carried, 4-0.*

VI. ITEMS PULLED FROM CONSENT AGENDA FOR DISCUSSION

- A. Motion by Randy Manning, no second motion was made to approve the Minutes for March 19, 2013 Regular School Board and to move to next board meeting. Discussion: Election of Officers, Matthew Tso did not move to close the nomination for Board President as there was no second motion made, move to close nomination for Vice President, and did not call the vote for Lupita White, should be a 3-0 vote, Randy Manning did not vote due to no vote was taken on Lupita White. *No second motion was made.*
- B. Motion by Matthew Tso, second by Christina Aspaas to table Part-Time Employee Resolution to next board meeting. *Motion carried, 2-2.*

VII. CONVENE IN EXECUTIVE SESSION: [SECTION 10-15-1(H)(5), NMSA 1978] LIMITED PERSONNEL MATTER – COLLECTIVE BARGAINING

Motion by Hoskie Benally, Jr., second by Christina Aspaas to convene in Executive Session: Limited Personnel Matter [Section 10-15-1(H)(5), NMSA 1978] Collective Bargaining. A roll call vote was taken: Randy Manning voted no; Hoskie Benally, Jr. voted no; Christina Aspaas voted yes; Lupita White - absent; Matthew Tso voted yes. *Motion carried, 2-2.*

VIII. REPORTS**A. Board Member Reports**

Randy Manning – No report

Hoskie Benally, Jr. – No report

Christina Aspaas – Volunteer background checks needed for Chaperon during school trips.

Matthew Tso – No report

B. Superintendent Report

Don Levinski – Budget and personnel issues was going to be discussed in Executive Session, meeting with union, and some position will be cut. Dr. George Schumpelt commented that the union meeting canceled for April 17. Melvin Sharp, NEA representative wanted to clarify that the union did not declined to meet or talk to the district on short notice.

IX. REQUESTED REPORTS FOR NEXT MEETING

- Board Minutes for March 19, 2013
- Part-Time Employee Resolution

X. PLUS / DELTA

Strengths (+):

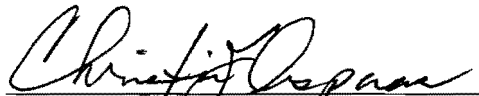
Changes (Δ):

Community comments

XI. ADJOURN

Motion by Christina Aspaas second by Hoskie Benally, Jr. to adjourn the Regular School Board meeting at 12:45 a.m. *Motion carried, 4-0.*

Respectfully Submitted,



Christina J. Aspaas, Board Secretary