



# CENTRAL CONSOLIDATED SCHOOL DISTRICT #22

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## WORK SESSION

Shiprock Board Room, Shiprock, New Mexico  
March 11, 2010 - 7:00 p.m.

### MINUTES

#### School Board Members

Hoskie Benally, Jr., President (*arrived 7:11 pm*)  
Elayne Lowe, Vice-President  
Dorothy Redhorse, Secretary (*arrived 7:14 pm*)  
Bernice Benally, Member  
Randy Manning, Member

#### Administrators

Gregg Epperson, Superintendent  
Sharon Jensen, Asst. Superintendent  
Tim Kienitz, Asst. Superintendent  
Byron Manning, Exe. Dir. of Finance  
Nancy Frazzini, Dir. of Human Resources  
Herb Frazier, Dir. of Bilingual Education

#### I. ROUTINE MATTERS

The meeting was called to order at 7:00 p.m. by Gregg Epperson, Superintendent.

#### II. COMMENTS FROM THE AUDIENCE

No comments from the audience

#### III. STUDENT, STAFF, AND COMMUNITY RECOGNITION

Gary Everett introduced KCHS Band Director, Choir Director, and band students, the band performed for the Board members and audience.

Scott Nicolay, Enrichment Coordinator, introduced and awarded trophies to the Spelling Bee, Science Fair, Geography Bee Winners and Tyler Peters read his Gifted Advisory Council Essay that was recognized by NM Legislature & Gov. Richardson.

Peggy Soria, Early Childhood Program Coordinator, recognized Rita McGrath, Lead Parent Educator for taking on a huge Agency Job Conference.

#### IV. CONSENT AGENDA

- A. Motion by Elayne Lowe, second by Bernice Benally to approve the Minutes for the February 10, 2010 Special School Board Work Session and February 16, 2010 Regular School Board Meeting. *Motion carried, 5-0.*
- B. Motion by Elayne Lowe, second by Bernice Benally to approve the Fraud Prevention Policy G-0781. *Motion carried, 5-0.*

Gregg Epperson, Superintendent of Schools

**V. ACTION ITEMS**

- A. Motion by Elayne Lowe, second by Dorothy Redhorse to approve the IEC Work Session on Friday, March 12, 2010 from 1:00 pm to 3:00 pm at the CCSD Heritage Education Center, Shiprock, NM. *Motion carried, 5-0.*
- B. Motion by Randy Manning, second by Bernice Benally to approve Per Capita Feeder Agreement for Lenora Tso. *Motion carried, 5-0.*

**VI. REPORTS**

- A. Gary Everett, KCHS Principal and Leah Guillory, KCHS Financial Secretary both explained the itinerary on the Unique Trip Requests for KCHS Band Regional Competition to Denver, CO on May 13 thru May 16, 2010 and KCHS Dine Club 2010 United National Indian Youth Conference in San Diego, CA on July 15 thru July 21, 2010.
- B. Christina Tso, Housing Supervisor, presented in detailed to the Board the Mobile Home Trailers for Bid / Sell. Included are pictures of the mobile homes, copies of titles, and the cost to repair mobile homes. Auction through the website Public Surplus.com.
- C. Sharon Jensen and Tim Kienitz, Assistant Superintendents, provide latest update on School Improvements Grants. Received grants for Naschitti Elementary and Newcomb High School. Also met with school employees, community members and Chapter Officials regarding the School Improvement Grants.
- D. Herbert Frazier, Director of Bilingual Education, provided an update on Bilingual Program waiting list. Survey all 18 schools within the district and Ruth N. Bond Elementary is the only school with a waiting list. Time frame of students on a waiting list would be two weeks. School Improvement Grants is also involved in the 20 Year Goal.
- E. The Human Resources staff presented a presentation on CCSD Leadership Development and Advancement Opportunities. Andrea Joe, Assistant Director of Human Resource presented the Professional and Development of CCSD Staff "Growing Our Own", Our role is also to Support Opportunities for all CCSD Employee to Grow, and Student Induction Activities. Colleen Bowman, Human Resource Coordinator, presented the San Juan County Professional Development Schools, Institution of Higher Education Partners, Non-Certified-to-Teacher, Student teacher Placement Requests, and Student Teacher Placement. Nancy Frazzini, Director of Human Resources, gave a short presentation on Teacher-to-Administrator, Administrative Internship Requests and Placement, Non-Teaching Placement Requests, Key Learning & Next Steps, Administrator-to-District Leader, and Certified & Non Certified Employees-to-Top Performers.
- F. Rick Edwards, District Quality Coordinator, presented a power point presentation on NM CLASS District Self Assessment 2009-10. School Board Survey to be filled out by the Board.
- G. Rick Edwards also presented the 2010-2011 District Calendars. Two calendars were discussed, the 178 and 180 days calendar.
- H. Byron Manning, Director of Finance, short brief explanation on the NMPSIA Part-time Annual Resolution. Provides benefits and insurance such as medical and visions for bus drivers.

- I. Byron Manning gave a breakdown on the Financial Basic for New and Old Board Members. Handouts were given to Board members.  
*Dorothy Redhorse left the Work Session early at 10:29 p.m.*
- J. Byron Manning, explained the Payment of Bills
- K. Byron Manning explained the Budget Adjustments and Increases and Bar Report.
- L. Gregg Epperson, Superintendent discussed the Legal Expenditures July 2009 thru February 2010. The total expenditures for July thru February are a little over \$146,000 paid out for various cases.
- M. Gregg Epperson, explained the Independent Audit Report Finding, requires an action item on Tuesday, March 16, 2010, that we are going to create an audit committee.
- N. Gregg Epperson, explained the District Audit Committee which will consist of five (5) community members (one parent of a student in our district and one financial/accounting experience) and two (2) Board members, with Gregg Epperson and Byron Manning on the committee but not a voting member. A selection has to happen before the May's Board meeting. Each Board member will submit a community member's name, submit name by Thursday, March 18, 2010. Hoskie Benally and Dorothy Redhorse were nominated to serve on the committee. Elayne Lowe suggested changing the budget committee to finance committee. Randy Manning also commented to consider the finance committee, to make a smaller finance committee to expand half the budget season and to form a finance sub committee. Gregg Epperson recites Randy Manning's comment; retain our budget committee as a finance sub committee from the budget committee that is consistent with these functions as identified.
- O. Gregg Epperson, reported the Special Audit Authorization. The Board needs to give directions on interest as it relates to the Special Audit. The state auditor will work with us and he might help cover some of the cost, need to give him a memo and need the board's help to understand the scope and areas. The state auditor also indicated he would help with a couple of firms to recommend. The Board will discuss merits with further discussion on audits.

## VII. DISCUSSION

- A. Items for the March 16, 2010 Regular School Board Meeting  
Gregg Epperson reviewed with the Board to having a consent agenda comprise those items that were reports at the Work Session that require action, unless a topic arises and to set aside as an action item.  
Remove the Special Audit Authorization and have it as a separate action item.

## VIII. CONVENE IN EXECUTIVE SESSION

Motion by Bernice Benally, second by Elayne Lowe to postpone the Executive Session to discuss Limited Personnel Matters [Section 10-15-1(H), NMSA 1978] Superintendent Evaluation to March 16, 2010 Regular School Board Meeting. *Motion carried, 4-0.*

## IX. RECONVENE IN OPEN SESSION

No action taken.

**X. PLUS / DELTA**

Strengths (+):

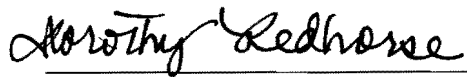
Changes (Δ):

Student Recognition  
Discussion was a plus

**XI. ADJOURNMENT**

The work session adjourned at 11:34 p.m.

Respectfully Submitted,



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Dorothy Redhorse, Board Secretary